

CENTRAL UNIVERSITY OF JHARKHAND

झारखण्ड केन्द्रीय विश्वविद्यालय (Established by an act of parliament of India, 2009)

Date: 26th July 2018

Documents required at the time of admission and the Prescribed Formats

It is notified to all the prospective students, desirous of seeking admission to the under-graduate / Integrated PG courses offered by Central University of Jharkhand, to bring the following on the date of counseling-cum- admission:

- 1. Mark sheet of Class 10 (ORIGINAL + 1 self-attested copy)
- 2. Pass Certificate of Class 10 (ORIGINAL + 1 self-attested copy)
- 3. Mark sheet of Class 12 or equivalent (ORIGINAL + 1 self-attested copy)
- 4. Pass Certificate of Class 12 or equivalent (ORIGINAL + 1 self-attested copy)
- 5. Mark sheet of UG or equivalent (ORIGINAL + 1 self-attested copy)
- 6. Degree of UG or equivalent (ORIGINAL + 1 self-attested copy)
- 7. Migration-Certificate/No objection Certificate from the last attended Board/ College/ University (ORIGINAL)
- 8. College Leaving Certificate or Transfer Certificate (ORIGINAL)
- 9. Certificate/s of representing International, National or State level in any sport/ game (for those applying under sports quota) (ORIGINAL).
- **10.** SC / ST Certificate (for those applying under SC / ST category) in the below mentioned format. (original + 1 self-attested copy)
- **11.** PWD/ PH Certificate (for those applying under the differently-abled category) issued by competent authority. (original + 1 self-attested copy)
- **12.** OBC-Non Creamy Layer Certificate + Self Declaration Form (for those applying under OBC category) in the below mentioned format. (original + 1 self-attested copy)
- **13.** 05 passport size colour photograph + 2 stamp-size colour photograph.
- **14.** Certificate of being registered as Kashmiri Migrant (for those applying under the Kashmiri Migrant category) as per the below mentioned format. (original + 1 self-attested copy)
- 15. Admission Fees as per the opted course (No time extension shall be given). See fee structure for details on Admission webpage.
- **16.** Two Anti-Ragging Affidavits (see details carefully)

<u>NOTE</u>

- Read the appended notices for further details.
- Failure in producing any of the above mentioned shall lead to <u>cancellation of claim of admission</u>.

Notice for OBC (Non-Creamy Layer) Applicants

- OBC (Non-Creamy Layer) applicants are required to produce certificate in the format as provided in Annexure – I. The certificate must be issued on or after 01st April 2015. Certificate issued before the above mentioned date shall not be entertained.
- OBC applicants are <u>also required</u> to sign a declaration about their 'non-creamy layer status' in the format prescribed in <u>Annexure – II</u>
- BC-I / BC-II / SEBC / Caste-Certificate / Jaati Praman Patra or any other Certificate issued in any other format shall <u>NOT</u> be entertained.
- In case of non-providing of certificate on the stipulated counselling-cum-admission day, the candidate shall be treated in unreserved category and the next applicant in the merit list, with valid certificate, shall be considered for admission in the category.
- Request for extension of date for providing the OBC certificate shall <u>NOT</u> be entertained under any circumstance.

Notice for SC/ST Applicants

- SC/ST applicants should produce certificate in the format as provided in Annexure-III. Certificate issued in any other format shall <u>NOT</u> be entertained.
- In case of non-providing of certificate on the stipulated counselling-cum-admission day, the candidate shall be treated in unreserved category and the next applicant in the merit list, with valid certificate, shall be considered for admission in the category.
- Request for extension of date for providing the SC/ST certificate shall <u>NOT</u> be entertained under any circumstance.

Notice for Differently Abled (V.I. / O.H. / H.I.) Applicants

- As per Govt. of India norms, three percent (3 %) Horizontal Reservation is provided for Differently Abled applicants. For availing this reservation, such applicants need to produce medical certificate from the authorized medical officer (Annexure-IV).
- Special care must be taken that the certificate bears the photograph of the applicant and the disability percentage should not be less than 40 %.
- In case of non-providing of certificate, as per the above mentioned parameters, on the stipulated counselling-cum-admission day, the candidate shall be treated as any other regular applicant and the next applicant in the merit list, with valid certificate, shall be considered for admission in the category.
- Request for extension of date for providing the PH certificate shall <u>NOT</u> be entertained under any circumstance.

Notice for Wards of Kashmiri Migrants

As per UGC D.O. no. 1-13/2010(CPP-II) dated 20TH March 2018, the following concessions will be extended to the wards of Kashmiri Migrants and :

Centre-Wise Total Intake seats	Over and above (supernumerary) Seats for wards for Kashmiri Migrants
14	1
28	1
35	2
40	2
100	5

 For availing this benefit, the eligible applicants are required to produce certificate issued by competent authority, as per the format mentioned in Annexure – V.

Notice for candidates from Jammu & Kashmir

- Two (02) seats over and above (supernumerary) the sanctioned seats in each course shall be reserved for candidates from Jammu & Kashmir. A certificate of competent authority for availing admission against Kashmiri Migrant Quota is to be produced by the candidates at the time of counselling/ admission.
- For availing this benefit, the eligible applicants are required to produce certificate issued by competent authority, as per the format mentioned in Annexure – VI.

Notice for Sports Quota Applicants

- One (01) seat shall be horizontally reserved for Sports Quota applicants. All the sports quota candidates may get additional weightage in CUCET marks as 15% for International, 10% for National and 5% for state level games/ sports irrespective of number of participations (Only highest level of games/sports will be considered). Such candidates will occupy the respective category seats, if applicable.
- Applicants desirous of being considered under this quota are required to submit the highest level of games/sport participation by 28th June 2018 by email to <u>admission@cuj.ac.in</u> and check the concerned notice uploaded in the university website (<u>www.cuj.ac.in</u>).

Notice for Army Quota Applicants

 5% of the seats are reserved for Children / Widows of the Officers and men of Armed Forces including paramilitary personnel killed / disabled during the hostilities over and above the sanctioned seat. Applicants need to produce the required certificate at the time of counselling cum admission day.

Reserved for foreign students

 15% seats over and above (supernumerary) the sanctioned seats in each course shall be reserved for foreign students. The 5% seats (within the allotted quota) shall be reserved for the children of Indian workers in the Gulf.

Notice concerning Anti-Ragging Affidavits (For Every Student)

- According to the UGC guidelines and orders of the Supreme Court of India, every applicant who is admitted to any course of the University needs to submit two Anti-Ragging Affidavits (One sworn by the applicant and the other by his/her parent/guardian).
- The format of the affidavits is appended in his Notice. Annexure VII (to be signed by the admitted student) and Annexure VIII (to be signed by the parent/guardian).
- Producing of affidavits is <u>NOT</u> mandatory on the counselling-cum-admission date. However, if the applicant is successful in securing admission, s/he shall have to mandatorily submit the two affidavits before commencement of classes, failing which the admission shall be cancelled.

All Candidates to refer reservation policy for detail and also need to check the University website for regular updates.

NOTE: OBC (Non Creamy Layer) Certificate should be issued after 01.04.2015

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIS) UNDER THE GOVERNMENT OF INDIA

This is to certify t	that Shri/ Shrimati/ Kumari	
	of village/ town	
	of the State/Union Territory*	
	Community which is recognised as dia, Ministry of Welfare Resolution No. 12011/68/93-BCC (C aordinary Part-I, Section-1, No. 186 dated 13th September, 19	c) dated 10th September, 1993 published in the
	dia, Ministry of Welfare Resolution No. 12011/9/94-BCC date Section-1, No. 163 dated 20-10-1994.	ed 19-10-94, published in the Gazette of India
	dia, Ministry of Welfare Resolution No. 12011/7/95-BCC date Section-1, No. 88 dated 25-5-1995.	ed 24-5-95, published in the Gazette of India
	dia, Ministry of Welfare Resolution No. 12011/96/94-BCC da Part-I, Section-1, No. 60 dated 11th March,1996.	tted 9th March, 1996 published in the Gazette
	dia, Ministry of Welfare Resolution No. 12011/44/96-BCC da aordinary Part-I, Section-1, No. 210 dated 11th December,199	
Gazette of India Extra	ia, Ministry of Welfare Resolution No. 12011/99/94-BCC dat aordinary Part-I, Section-1, No. 236 dated 12th December,199	97.
Gazette of India Extra	dia, Ministry of Welfare Resolution No. 12011/13/97-BCC da aordinary Part-I, Section-1, No. 239 dated 17th December,199	97.
999 published in the	dia, Ministry of Social Justice and Empowerment Resolution I Gazette of India Extraordinary Part-I, Section-1, No. 241 dat	ted the 27th October, 1999.
oublished in the Gaze	ia, Ministry of Social Justice and Empowerment Resolution Nette of India Extraordinary Part-I, Section-1, No. 270 dated 6th	n December,1999.
ublished in the Gaze	dia, Ministry of Social Justice and Empowerment Resolution I ette of India Extraordinary Part-I, Section-1, No. 71 dated 4th	April, 2000.
000 published in the	dia, Ministry of Social Justice and Empowerment Resolution I e Gazette of India Extraordinary Part-I, Section-1, No. 210 dat	ted the 21st September, 2000.
	dia, Ministry of Social Justice and Empowerment Resolution e Gazette of India Extraordinary Part-I, Section-1, No. 246 dat	-
	dia, Ministry of Social Justice and Empowerment Resolution ette of India Extraordinary Part-I, Section, 1 No. 151 dated 200	
	dia, Ministry of Social Justice and Empowerment Resolutio Gazette of India Extraordinary, Part-I Section-1, No. 9 dated	
	dia, Ministry of Social Justice and Empowerment Resolutio Gazette of India Extraordinary, Part-I, Section-1, No. 67 date	
	ia, Ministry of Social Justice and Empowerment Resolution N ette of India Extraordinary, Part-I, Section-1, No. 232 dated 18	
	ia, Ministry of Social Justice and Empowerment Resolution No ette of India Extraordinary, Part-I, Section-1, No. 274 dated 12	
	ia, Ministry of Social Justice and Empowerment Resolution Nette of India Extraordinary, Part-I, Section-1, No123 dated 1	
Government of Ind	lia, Ministry of Social Justice and Empowerment Resolution I Gazette of India Extraordinary, Part-I, Section-1, No257 da	No. 12015/13/2010-BC-II dated 8th Decembe
Government of Ind	ia, Ministry of Social Justice and Empowerment Resolution I Gazette of India Extraordinary, Part-I, Section-1, No41 date	No. 12015/05/2011-BC-II dated 17th Februar
⁹ Government of Inc	dia, Ministry of Social Justice and Empowerment Resolution Gazette of India Extraordinary, Part-I, Section-1, No16 date	No. 12011/04/2014-BC-II dated 14th Januar
² Government of In	dia, Ministry of Social Justice and Empowerment Resolution Gazette of India Extraordinary, Part-I, Section-1, No26 date	n No. 12011/7/2014-BC-II dated 23rd Januar
@ Government of Inc	dia, Ministry of Social Justice and Empowerment Resolution	No. 12011/1/2015-BC-II dated 27th May, 201
autoristicu ili tile Gaze	ette of India Extraordinary, Part-I, Section-1, No144 dated 2	/ ul wiay, 2013.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/06/2014-BC-II dated 9th September, 2015 published in the Gazette of India Extraordinary, Part-I, Section-1, No.-234 dated 9th September, 2015.

 Shri/Shrimati/Kumari*
 and/or* his/her* family ordinarily reside(s) in

 village/town*
 of

 District/Division*
 of

 the
 State/Union

 Territory* of
 of

This is also to certify that he/she* does not belong to the persons/sections* (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 8-9-1993 O.M. No. 36033/3/2004-Estt.(Res.) dated 9th March, 2004 and O.M. No. 36033/3/2004-Estt.(Res.) dated 14th October, 2008 and O.M. No. 36033/1/2013-Estt.(Res.) dated 27th May, 2013.

Signature.....

**Designation.....

(with seal of Office)

State/Union Territory

Place.....

Date.....

*Please delete the words which are not applicable.

@ Strike out whichever is not applicable.

NOTE:

The term "ordinarily reside(s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

** Authorities empowered to issue Other Backward Classes certificates will be the same as those empowered to issue Scheduled Caste/Scheduled Tribe certificates.

Note 1 : Candidates claiming to belong to OBCs should note that the name of their caste (including its spellings) as indicated in their certificates, should be exactly the same as published in the lists notified by the Central Government from time to time. A certificate containing any variation in the caste name will not be accepted.

Note 2 : The OBC claim of a candidate will be determined in relation to the State (or part of the State) to which his/her father originally belongs. A candidate who has migrated from one State (or part of the State) to another should, therefore, produce an OBC certificate which should have been issued to him/her based on his/her father's OBC certificate from the State to which he (father) originally belongs.

Note 3 : No change in the community status already indicated by a candidate in his/her simplified application form for this examination will ordinarily be allowed by the Commission.

(B- 1) The format of undertaking to be furnished along with the DAF by Other Backward Class candidates applying for appointment to posts under the Government of India.

ANNEXURE – II

UNDERTAKING TO BE FURNISHED BY OBC CANDIDATES

l,	,
son/ daughter of Shri	,
resident of village / town / city	
District	_, State,
hereby declare that I belong to the	community which
is recognized as a backward class by the Governm	ent of India for the purpose of reservation in services
/admission to central educational institutions, unde	er the Government of India, as per orders contained in
Department of Personnel and Training Office Mem	orandum No. 36012/22/93-Estt. (SCT), dated 8.9.1993.

It is also declared that I do not belong to persons/sections (Creamy layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum, dated 8.9.1993, O.M. No. 36033/3/2004-Estt.(Res), dated 9.3.2004 and 8.9.1993 O.M. No. 36033/3/2004-Estt.(Res), dated 14.10.2008 and O.M. No. 36033/1/2013-Estt.(Res) dated 27/5/2013.

Signature of the Applicant (with date)

Applicant's Name (in capital letters):

Father's Name (in capital letters):

Mother's Name (in capital letters):

ANNEXURE-III

FORMAT FOR CASTE CERTIFICATE FOR SC / ST APPLICANTS

This is to certify that Shri/ Shrimati/ Kumari	Son/ Daughter of District/ Division on Territory belongs to the	
Village/ Town	District/ Division	of the
State/ Unic	on Territory belongs to the	Caste / Tribe which is
recognized as a Scheduled Caste/Tribe under	<u>@</u> :	
The Constitution Scheduled Castes Order, 1950		
The Constitution Scheduled Tribes Order, 1950		
• The Constitution (Scheduled Castes) (Union Te		
	erritories) (Part C States) Order, 1951; [As amended by the	
· · · · ·	ganization Act, 1960, the Punjab Reorganization Act, 1966, 1 and the Scheduled Castes and Scheduled Tribes Orders (An	
The Constitution (Jammu and Kashmir)* Sched		lendment) Act, 1976.]
	ds)* Scheduled Tribes Order, 1959, as amended by the Sche	duled Castes and Scheduled Tribes Orders
(Amendment) Act, 1976	is) Scheduled Thes order, 1959, as anended by the Sche	duce cases and senduce Tribes orders
• The Constitution (Dadra and Nagar Haveli)* Sc	heduled Castes Order, 1962.	
• The Constitution (Dadra and Nagar Haveli)* Sc		
• The Constitution (Pondicherry) Scheduled Cast		
The Constitution (Uttar Pradesh) Scheduled Tril	bes Order, 1967.	
• The Constitution (Goa, Daman and Diu) Schedu	aled Castes Order, 1968.	
• The Constitution (Goa, Daman and Diu) Schedu	ıled Tribes Order, 1968.	
The Constitution (Nagaland) Scheduled Tribes	Order, 1970.	
The Constitution (Sikkim) Scheduled Castes Or	der, 1978	
The Constitution (Sikkim) Scheduled Tribes Or	der, 1978	
The Constitution (Jammu & Kashmir) Schedule	d Tribes Order, 1989.	
The Constitution (SC) Orders (Amendment) Ac		
The Constitution (ST) Orders (Amendment) Orders		
The Constitution (ST) Orders (Amendment) Orders		
The Constitution (Scheduled Castes) Orders (An		
The Constitution (Scheduled Castes) Orders (Se		
The Scheduled Castes and Scheduled Tribes On	ders (Amendment) Act, 2002.	
Applicable in the case of	Scheduled Castes / Scheduled Tribes pe	ersons who have
migrated from one	State/Union Territory Administration te	o the other
This certificate is issued on the basis of th	e Scheduled Castes/Scheduled Tribes Certi	ficate issued to Shri/Shrimati
	of Shri/ Shrimati/ Kumari	
Village/ Town	in /District/Division	01
who belongs to the	eCaste*/Tribe w	<u></u> of the State/Official Territory
<u></u>	Custe / Hibe w	datad
Caste/ Scheduled Tribe in the Station/Union I	ennory "issued by the	ualeu
Shri/ Shrimati/ Kumari and/or his/har family o	ordinarily reside(s) in Village/Town	
	the State/Union Territory of	
01		<u> </u>

Place_____
Date _____

Signature_____
Designation _____

(with seal of Office)

@ - Please quote specific Presidential Order

Note: (a) The term 'ordinarily reside'(s) used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

The following Officers are authorized to issue caste certificates:

- District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner / Deputy Collector/1st Class Stipendiary Magistrate/Sub Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
- Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- Revenue Officer not below the rank of Tehsildar.
- Sub-Divisional Officer of the area where the candidate and/or his/her family normally resides.
- Certificates issued by Gazetted Officers of the Central or of a State Government countersigned by the District Magistrate concerned.
- Administrator/Secretary to Administrator (Laccadive, Minicoy and Amindivi Islands).

ANNEXURE-IV

Format for the Certificate for Persons with Disability (PWD)

Name and address of the Institute/Hospital: Certificate No.: Date:

This is to ce	rtify that Shri/Smt/Kumari*		son/daughter* of
		, Age	years, Registration
No	is a case of	Locomotor disability/ Cerebration	al Palsy/ Blindness/ Low vision/
Hearing impai	rment/ Other disability* and has	been suffering from degree of o	disability not less than
%(). The details of his/her above	e mentioned disability is described
below:	(IN	CAPITAL	LETTERS)
	Note:- 1. This conditio	n is progressive/non-progressi	ve/likely to improve/not likely to
improve.* 2		recommended/is recomme	
			ct, 1995. * Strike out which is not
applicable.		neare is issued as per 1 wD A	A, 1995. Suike out which is not
Signature (Na	me of Doctor) :		

Seal :

Signature/Thumb impression of the patient:

Countersigned Medical Superintendent/CMO/Head of Hospital (with seal) :

Recent Attested Photograph showing the disability affixed here:

ANNEXURE-V

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FORMAT OF CERTIFICATE FOR AVAILING ADMISSION AGAINST KASHMIRI MIGRANT QUOTA

Certified that Mr./ Ms	Applicant Duly attested by the officer who has
The Registration number isda	ted
It is also certified that Mr./ Ms	is registered as a J & K
Migrant on	

Name & Signature of Deputy Commissioner / Competent Authority (Office Stamp)

Place :

Date :

ANNEXURE-VI

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FORMAT OF CERTIFICATE FOR AVAILING ADMISSION AGAINST RESIDENTS OF JAMMU & KASHMIRI

Certified that Mr./ Ms	Photograph of the Applicant Duly attested by the officer who has certified this certificate
is registered as resident of Jammu & Kashmir.	
The Registration number is	dated

Name & Signature of Deputy Commissioner / Competent Authority (Office Stamp)

Place : Date :

ANNEXURE-VII

AFFIDAVIT BY THE STUDENT

(On non-judicial Stamp paper of Rs.10/- or above)

(full name of student with

admission/registration/enrolment number); son /daughter of Mr./Mrs./Ms.______, having been admitted to **Central University of Jharkhand (Ranchi, Jharkhand, INDIA)**, have downloaded and printed a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 from the website of Central University of Jharkhand (hereinafter called the "Regulations") and have carefully read and fully understood the provisions contained in the said Regulations.

- 1. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 2. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3. I hereby solemnly aver and undertake that

I.

- a. I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
- b. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 4. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 5. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name : _____

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at	(place) on this the	(day) of	(month)	(year) .

Signature of Deponent

Solemnly affirmed and signed in my presence on	this the	(day) of	(month) ,	
(year) after reading the contents of this affidavit.				

OATH COMMISSIONER

ANNEXURE-VIII

AFFIDAVIT BY PARENT/GUARDIAN

(On non-judicial Stamp paper of Rs.10/- or above)

I, Mr./Mrs./Ms._____(full name of parent/guardian) father/mother/guardian of,______(full name of student with admission/registration/enrolment number) who has been admitted to **Central University of Jharkhand (Ranchi, Jharkhand, INDIA)**, have downloaded and printed a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 from the website of Central University of Jharkhand (hereinafter called the "Regulations") and have carefully read and fully understood the provisions contained in the said Regulations.

- 1. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 2. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3. I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 4. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 5. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _day of _____ month of _____year.

	Signature of deponent
Name:	Complete
Address:	Telephone/
Mobile No.:	^

VERIFICATION

Verified that the contents concealed or misstated th	s of this affidavit are true to the best of nerein.	my knowledge and no	part of the affidavit is false	e and nothing has been
Verified at	(place) on this the	(day) of	(month),	(year).
				Signature of deponent
Solemnly affirmed and s the contents of this affida	igned in my presence on this the	(day) of	(month),	(year) after reading

OATH COMMISSIONER