

No. CUJ/Finance/Income Tax/63/833

Dated: 26 October, 2022

Notice

Sub: Filing of Income Tax Self-Declaration proforma through e-Samarth portal.

This is for information to all teaching and non-teaching officers/staffs of Central University of Jharkhand for filing income tax declaration for the assessment year 2023-24 (FY 2022-23) in prescribed proforma through e-Samarth portal latest by 14/11/2022 positively.

2. All concerned are requested to login into their e-samarth account and go through payroll management > declare your income tax > select view declaration under year 2022-23 > fill in information as per proforma > calculate and submit. Any difficulty in filing/required clarification may be brought to the notice of Finance Officer through email i.e fo@cuj.ac.in latest by 07/11/2022. In case of non-submission of details within the stipulated time, TDS shall be deducted at appropriate rate considering no deduction/exemption sought by the claimant.
3. Relevant documents (hard copies) in support of deduction/exemption as declared in proforma are required to be submitted in Finance Section by 31/01/2023.
4. This issues with the approval of the Competent Authority.


26/10/22
Finance Office (I/c), CUJ

Copy for information to:

- (i) All Deans/Heads/Coordinators of Department, CUJ
- (ii) Dean, Academics Affairs/ Director, IQAC
- (iii) Dean, Research & Development (R&D) Cell
- (iv) Librarian/CoE/DSW/Chief Proctor
- (v) I/C Estates/I/C Technical Cell/I/C Guest House
- (vi) All D.Rs/A.Rs/M.O/S.O/All teaching and non-teaching employees of CUJ
- (vii) PS to the Hon'ble V.C
- (viii) PS to the Registrar
- (ix) P.S to the F.O
- (x) Guard File