Tender No. CUJ/OSD(Project)/Tender-PC/001/Furniture/2013-14

OFFICE OF OSD PROJECT

झारखण्ड केन्द्रीय विश्वविद्यालय jkph& 834008

(A Central University established by an Act of Parliament of India in 2009)



Tender Document for

SUPPLYING, FITTING AND FIXING OF FURNITURE AND FIXTURE AT PERMANENT CAMPUS, CENTRAL UNIVERSITY OF JHARKHAND RANCHI.



O/o OSD(PROJECT), CITY CENTRE, KANKE ROAD, RANCHI-834008

PRESS NOTICE

NO. CUJ/OSD(Project)/Tender-PC/001/Furniture/2013-14

Date: 02/05/2013

Notice Inviting Tender

For supplying, fitting and fixing of Modular Furniture for Laboratories, Smart Class Rooms, Hostels, Offices, etc. at Permanent Campus of Central University of Jharkhand, Ranchi, Jharkhand.

Name of Work	Supplying, fitting and fixing of furniture and fixture at Permanent Campus, Central University of Jharkhand, Ranchi.
Date of issue of Tender Document	From 09/05/2013 upto 15/05/2013 (9:30am to 4:30pm)
Date of Submission Tender Document	On 17/05/2013 upto 2:00pm
Date/Time of opening of tender	On 17/05/2013 at 3:00pm
Date/Time of Power- point Presentation	On 21/05/2013 at 9:15am onwards.
Time Allowed for Completion of Project	45 days

For details visit our website http://www.cuj.ac.in.

OSD(Project)



CENTRAL UNIVERSITY OF JHARKHAND

O/o OSD(Project), City Centre, Kanke Road, Ranchi-834008

Tender Document for Furniture & Fixtures

Date08/05/2013

Central University of Jharkhand invites Tender for providing & fixing of furniture & fixture as per market prevailing rate from eligible firms/suppliers/ sole manufacturers who are conversant with Preparation of Drawing & Design and Fabrication of Modular Furniture for Laboratories, Smart Class Rooms, Hostels, Offices, etc. as required for the following works at Permanent Campus of Central University of Jharkhand, Cheri – Manatu, Ranchi, Jharkhand.

Group - 1. Providing, fitting & fixing of modular furniture for

- a) Physics laboratory
- b) Chemistry Laboratory
- c) Biology laboratory

-to accommodate 40-60 students in each labs. -Refer annexure I

- **Group 2.** Providing, fitting & fixing of modular furniture for Smart Class Rooms -to accommodate students as shown in Annexure II
- **Group 3.** Providing, fitting & fixing of modular furniture for faculty office/rooms of different grades.

-Refer annexure III

Group - 4. Providing, fitting & fixing of Bed with Mattress, Study Table, Chair & Wardrobe suitable for single seated & three seated Boys & Girls Hostels as per layout of the rooms.

-Refer annexure IV

** Note: The area has been demarcated in the respective drawings for the works as above. The Architectural/Structural details for setting up of labs/smart classroom/offices/hostels along with detailed material specification and 3D view to be displayed through Powerpoint Projection. Those items which are under DSR-2012 may be incorporated and the items chosen over the market prevailing rate must be compiled to justify the rates so quoted by the firm in the financial bid. The nomenclature of the item (under GRIHA norms) along with their quantity and rate must be in tabular form for which the bidder intent to quote and its delivery within specified duration.

Date of issue of Tender Document	From 09/05/2013 upto 15/05/2013 (9:30am to 4:30pm)on all working days from Central University of Jharkhand, City Centre, Kanke Road, Ranchi- 834008		
Date of Submission Tender Document	On 17/05/2013 upto 2:00pm at Central University of Jharkhand, City Centre, Kanke Road, Ranchi- 834008		
Date/Time of opening of tender	On 17/05/2013 at 3:00pm		
Date/Time of Power- point Presentation	On 21/05/2013 at 9:15am onwards. (time slot will be conveyed to participated bidders who will qualify Technical Evaluation Procedure Stage I)		
Time Allowed for Completion of Project	45 days		
Cost of Tender Document	A Bank Draft for Rs.10,000.00 (Rupees Ten Thousand Only) "for each Group" in favour of "Central University of Jharkhand" payable at Ranchi; be attached with the bid (non-refundable).		
Earnest Money	2% of the rate quoted must be annexed with the Financial bid. vide Bank Draft in favour of "Central University of Jharkhand" payable at Ranchi		

Tender document can be had from the Office of the O.S.D. (Project), Central University of Jharkhand, Kanke Road, Ranchi-834008, with written request for issuing of tender document, on all working days from the Project Office on payment of requisite cost of tender in form of Bank Draft in favour of "Central University of Jharkhand" payable at State Bank of India, Ranchi; or can be downloaded from University website http://www.cuj.ac.in.

- 1. Procedure for submission of Bid:
 - a) **First Envelop** should be super scribed as "**TECHNICAL BID**" containing the Technical Specifications and Firms credential; along with tender cost, in case the Tender Document is downloaded from the web site then the cost of the same must be enclosed.
 - b) **Second Envelop** should be scribed as "**PRICE BID**" containing the rate quotation and EMD in the form of Bank Draft.

Both the above envelops, (a) & (b) should be enclosed in one big envelop super-scribing as:

"TENDER DOCUMENT FOR SUPPLYING, FITTING AND FIXING OF FURNITURE AND FIXTURE AT PERMANENT CAMPUS, CENTRAL UNIVERSITY OF JHARKHAND, RANCHI- 834008"

roi Gioub -	For	Group -	
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- **If a firm participates in more than one group; will be submitting separate envelop bunched for each group with separately enclosed drafts for Tender Cost & EMD and financial bid strictly following the Procedure for submission of Bid as above.
- 2. The TENDER COST & EMD AMOUNT should be submitted vide Bank Draft only in favour of "Central University of Jharkhand" payable at Ranchi
- 3. The Tender received without EMD and Tender Cost (in case the Tender downloaded from website) shall be summarily rejected.
- 4. The complete tender document is to be signed with seal & is to be placed in the technical bid envelope along with the necessary required catalogues/documents. The bidder shall submit satisfactory documentary proof. Authorized distributor/Principal certificate to be enclosed.
- 5. No joint venture/subletting will be allowed and if found so, Central University of Jharkhand will forfeit the EMD so deposited debarring them from participation.
- 6. Technical Evaluation procedure:
 - (a.) Stage I the Technical bid submitted will be vetted by the Evaluation Committee.

- (b.) Stage II The technically qualified bidder will be called for **Power Point Presentation** to be given showing the **concept design and sample materials** to be presented before the Committee.
- 7. The Financial bid will be opened by the committee, only if the Concept Design & Technical Specifications approved by the committee.
- 8. The Technical Evaluation Committee reserves the right to select one or more conception designs as deemed fit.
- 9. The tenderer should have supplied similar goods to other government organization and should produce documental evidence.
- 10. The payment will be released within 15 days after successful completion of the job in all respect.
- 11. The bidder will be responsible for designing, drawing, specification, structure stability of the materials.
- 12. The warranty/guarantee on the products and fittings must be clearly mentioned in the technical bid.
- 13. Central University of Jharkhand reserves the right to reject any or all prospective applicants without assigning any reason and to restrict the list of tendered contractors to any number deemed suitable by it, if too many applications are received satisfying the basic PQ criteria.
- 14. The Vice Chancellor, Central University of Jharkhand reserves the right to accept or reject any offer and may negotiate with sole manufacturer as per requirement/circumstances. The Vice Chancellor also reserves the right to annul/amend the tender process and reject all/any application at any time, without assigning any reason. The decision and procedure followed for selection/works by the Competent Authority of the University will be the final and conclusive.
- 15. The University reserves the right to increase or decrease the scope of work or split the job among the participated bidders keeping in view the time required for delivering & installation of materials.
- 16. If any information furnished/materials supplied by the bidder is found to be incorrect/not upto the mark at a later stage/during the time of delivery the manufacturer shall be liable to be debarred from tendering/taking up of work in Central University of Jharkhand. The Central University of Jharkhand reserves the right to verify the particulars furnished & products so delivered by the applicant to the department, independently.
- 17. The rates must be quoted for materials inclusive of all statutory taxes & levies; F.O.R Central University of Jharkhand, Permanent Campus, Ranchi. These rates will also include the delivering of materials required in maintenance period and onsite service wherein no additional handling/liability charges will be entertained.
- 18. Even though an applicant may satisfy the above requirements, University may disqualify the bidder, if he has:
 - a) Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the pre-qualification document.
 - b) Record of poor performance such as abandoning work, supply of inferior materials, change in specification, not properly completing the contract, etc.
- 19. 5% Security Deposit will be deducted from the final bill which will be released only after one year, reckoned from the date of successful installation and handing over of furnished material(s).
- 20. For clarification, if any, the same may be sought from the office of the undersigned.

OSD(Project)

GROUP - 1 PROVIDING, FITTING & FIXING OF MODULAR FURNITURE FOR

(A)	PHYSICS LABORATORY	1
(~)	FITTSICS LABORATORY	TO ACCOMMODATE 40 TO 60
(B)	CHEMISTRY LABORATORY	TO ACCOMMODATE 40 TO 00
(5)	CHEMISTRY EADORATORY	STUDENT IN EACH LABS.
(C)	BIOLOGY LABORATORY	STODENT IN EACH EADS.

DETAILES OF ANNEXURE - I

SL. NO.	DRAWING OF		NO. OF LAB.
(i)	SCHOOL STYLE BUILDING		12
(ii)	ACADEMIC COMPLEX		27
		TOTAL	39

GROUP - 2 PROVIDING, FITTING & FIXING OF MODULAR FURNITURE FOR SMART CLASS ROOM

(TO ACCOMMODATE 40 STUDENT)

DETAILES OF ANNEXURE - II

SL. NO.	DRAWING OF		NO. OF CLASS ROOM
(i)	SCHOOL STYLE BUILDING		40
(ii)	ACADEMIC COMPLEX		16
		TOTAL	56

GROUP - 3 PROVIDING, FITTING & FIXING OF MODULAR FURNITURE FOR FACULTY OFFICE / ROOMS OF DIFFERENT GRADES

DETAILES OF ANNEXURE - III

SL. NO.	DRAWING OF		NO. OF ROOM		
(i)	SCHOOL STYLE BUILDING		28		
(ii)	ACADEMIC COMPLEX		50		
(iii)	ADMINISTRATIVE BUILDING		184		
		TOTAL	262		

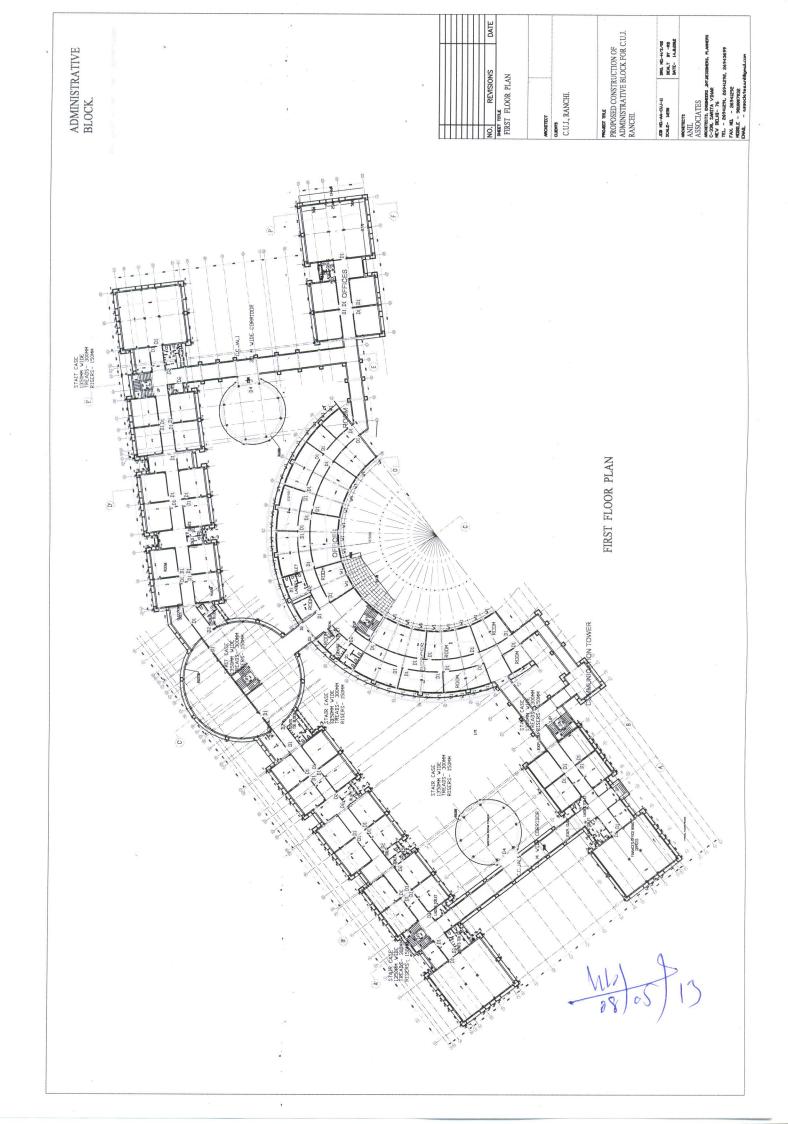
GROUP - 4 PROVIDING, FITTING & FIXING OF BED WITH MATTRESSES, STUDY TABLE, CHAIR, ,WARDROBE SUITABLE FOR SINGLE SEATED & THREE SATED BOYS & GIRLS HOSTELS AS PER LAYOUT OF THE ROOMS

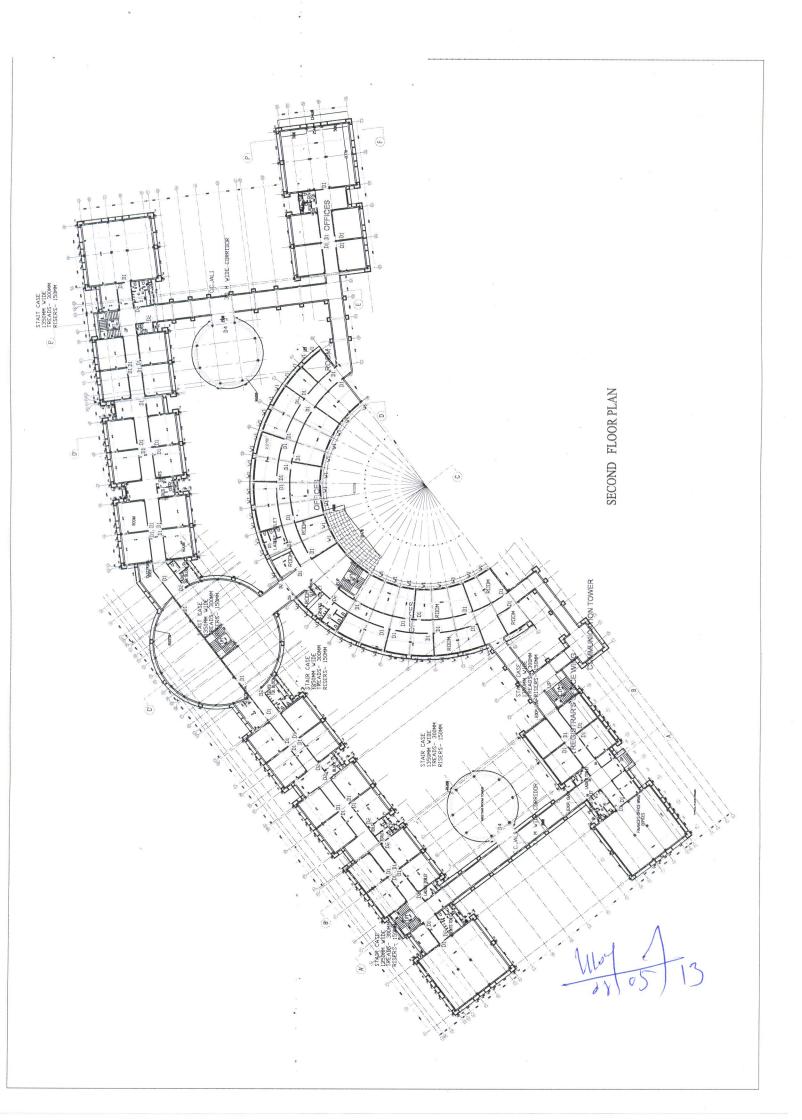
DETAILES OF ANNEXURE - IV

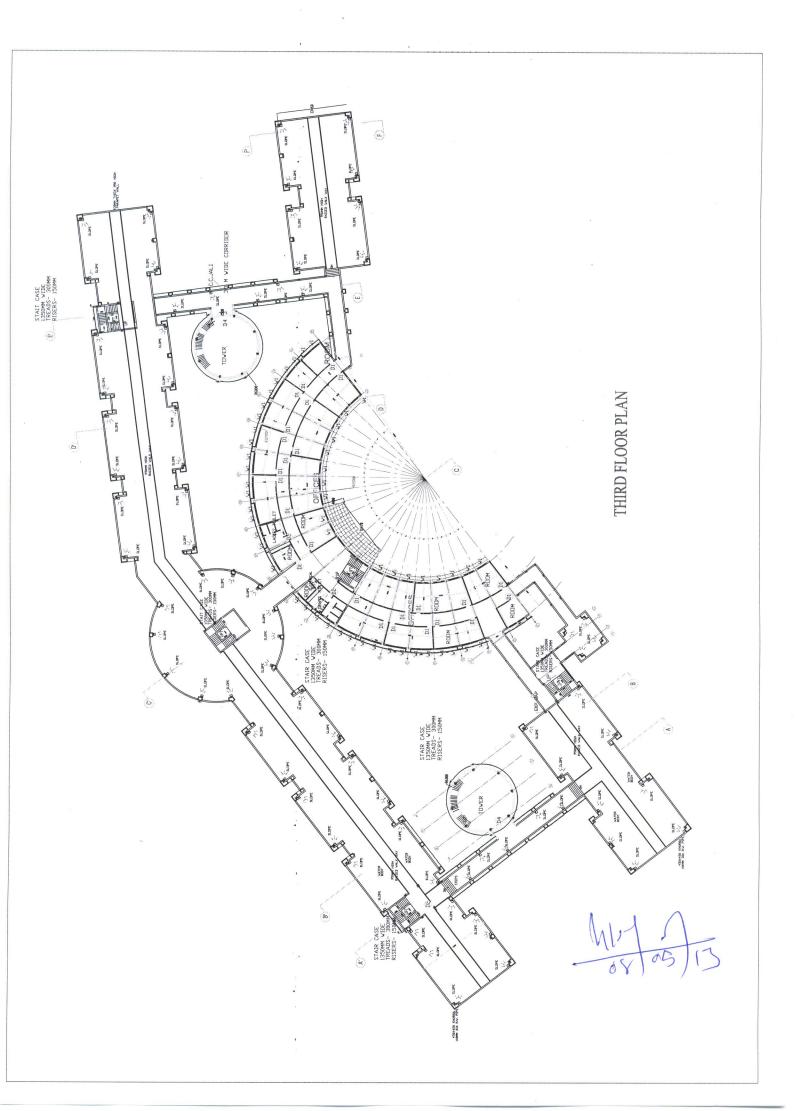
SL. NO.	DRAWING OF		NO. OF ROOM	
(i)	SINGLE SEATED PG HOSTEL		416	
(ii)	THREE SEATED UG HOSTEL		576	
(iii)	THREE SEATED GIRLS HOSTEL		384	
		TOTAL	1376	

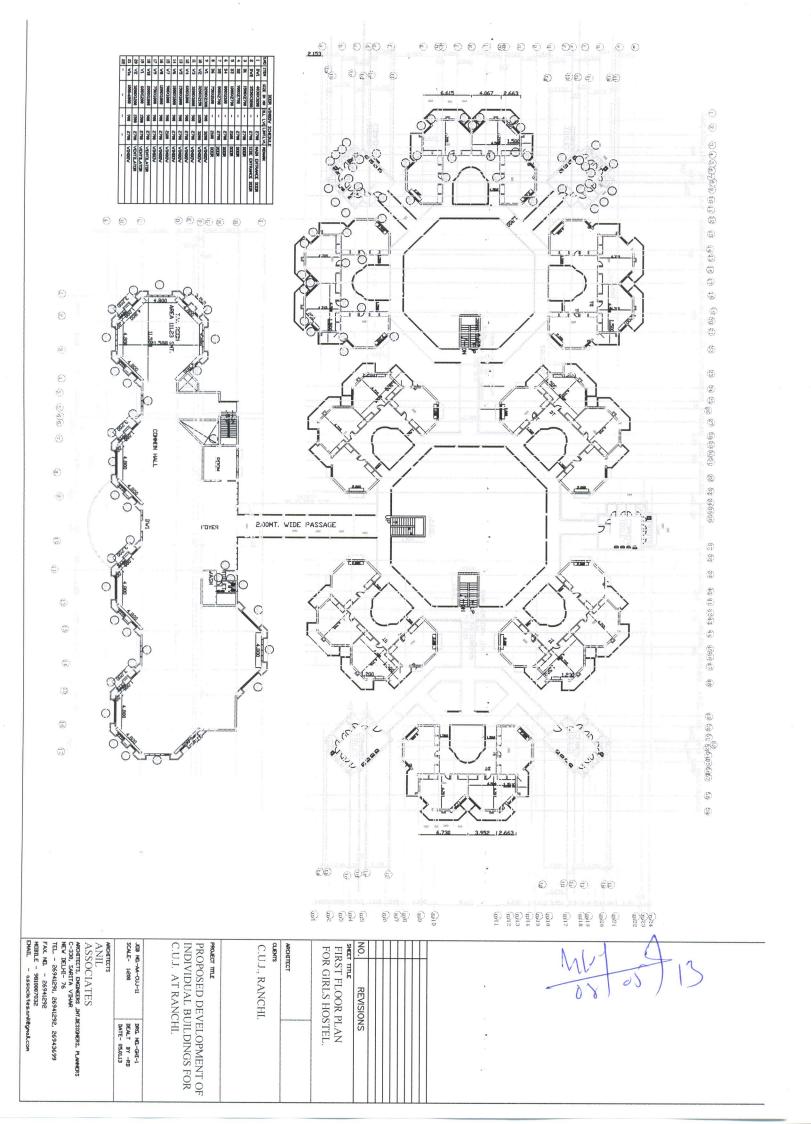
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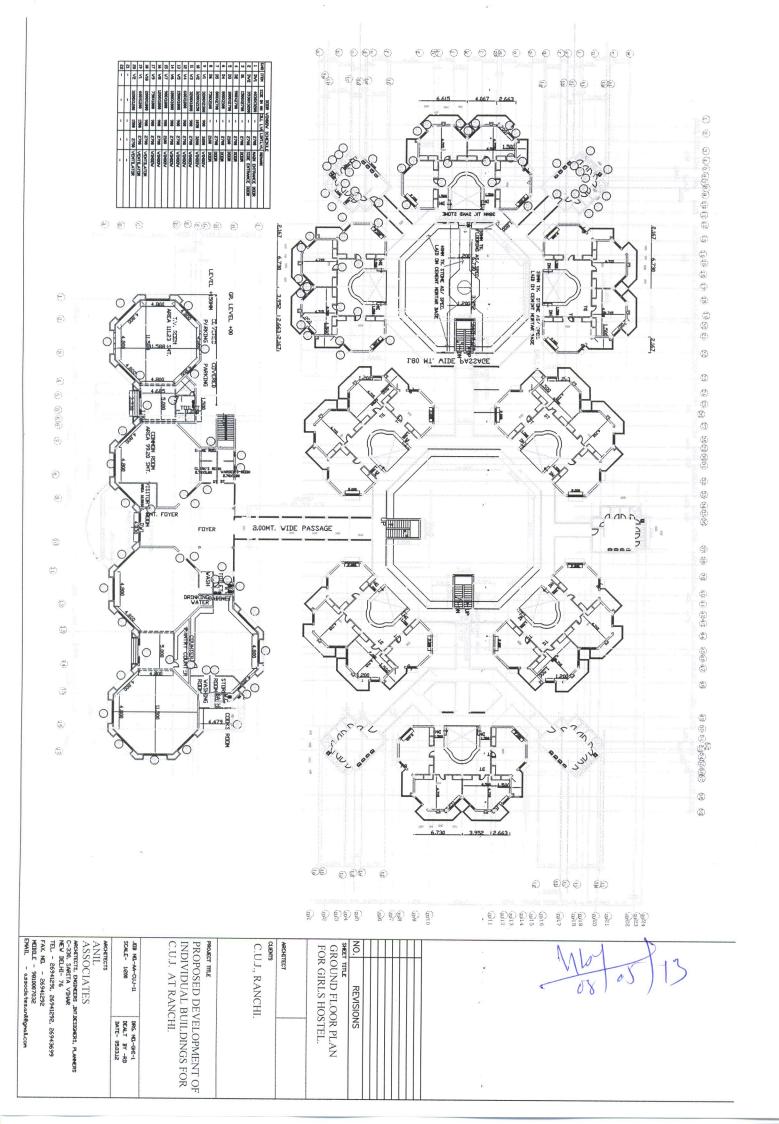
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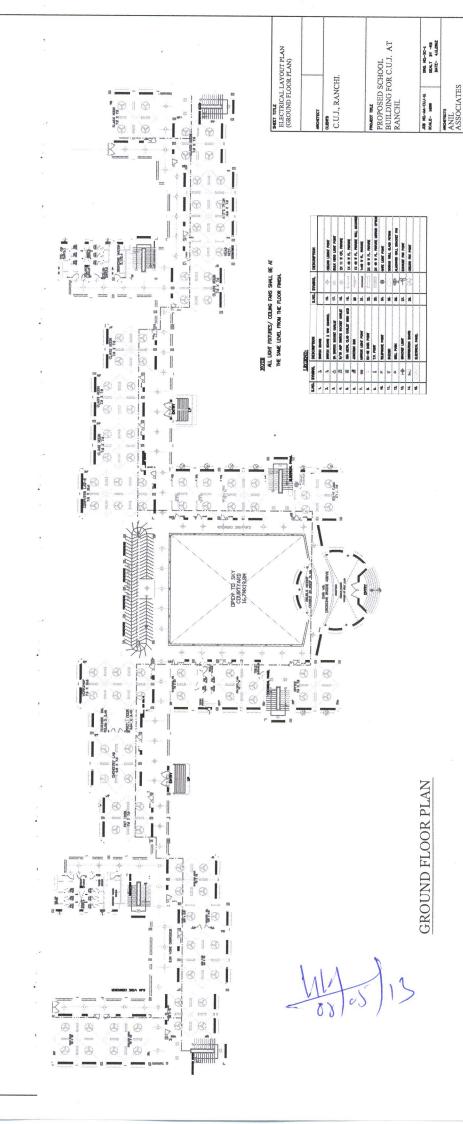


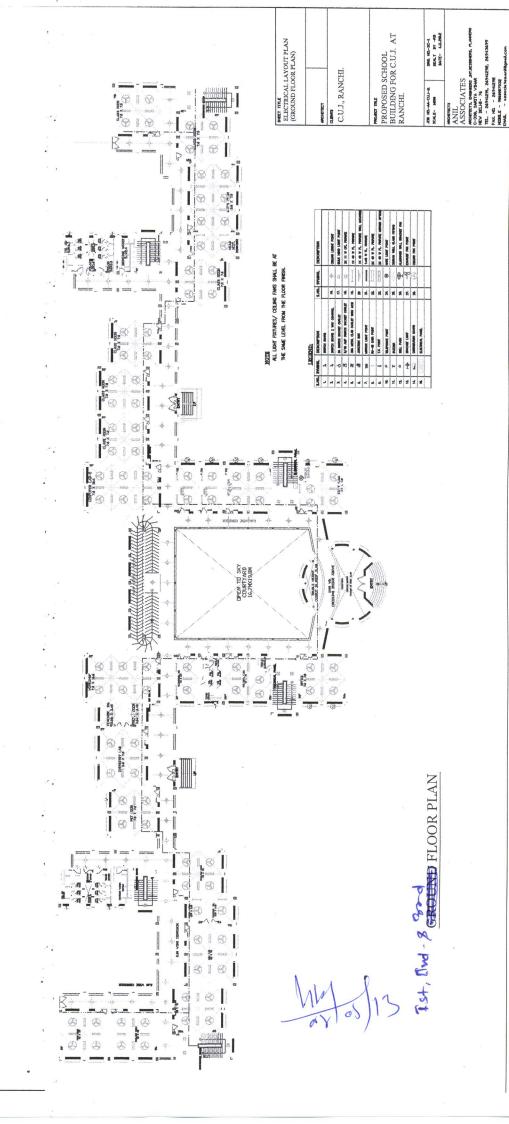


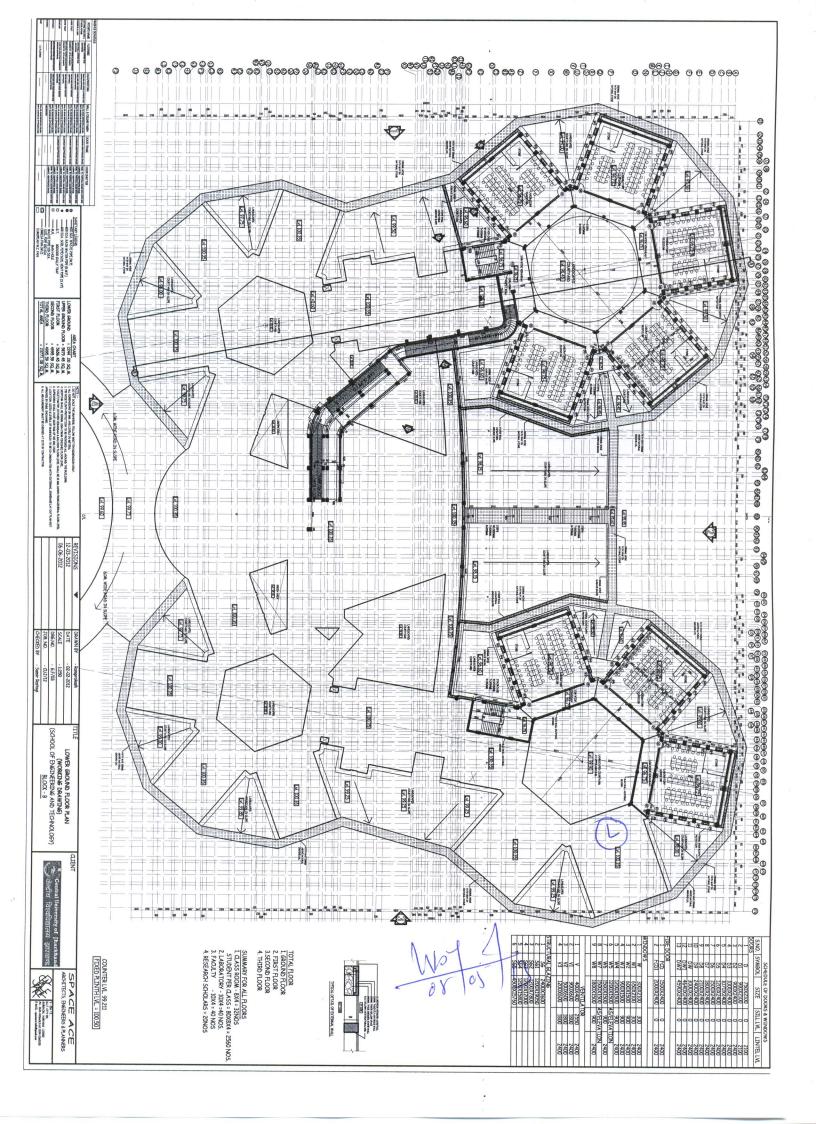


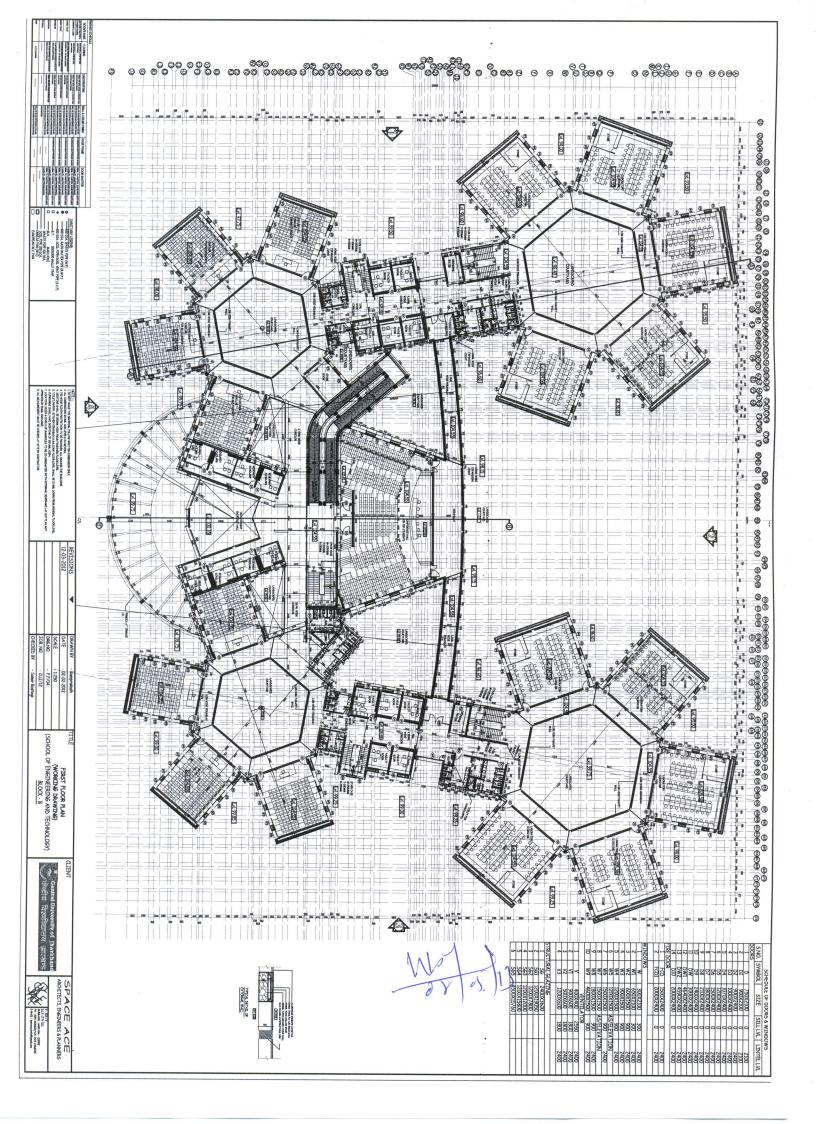
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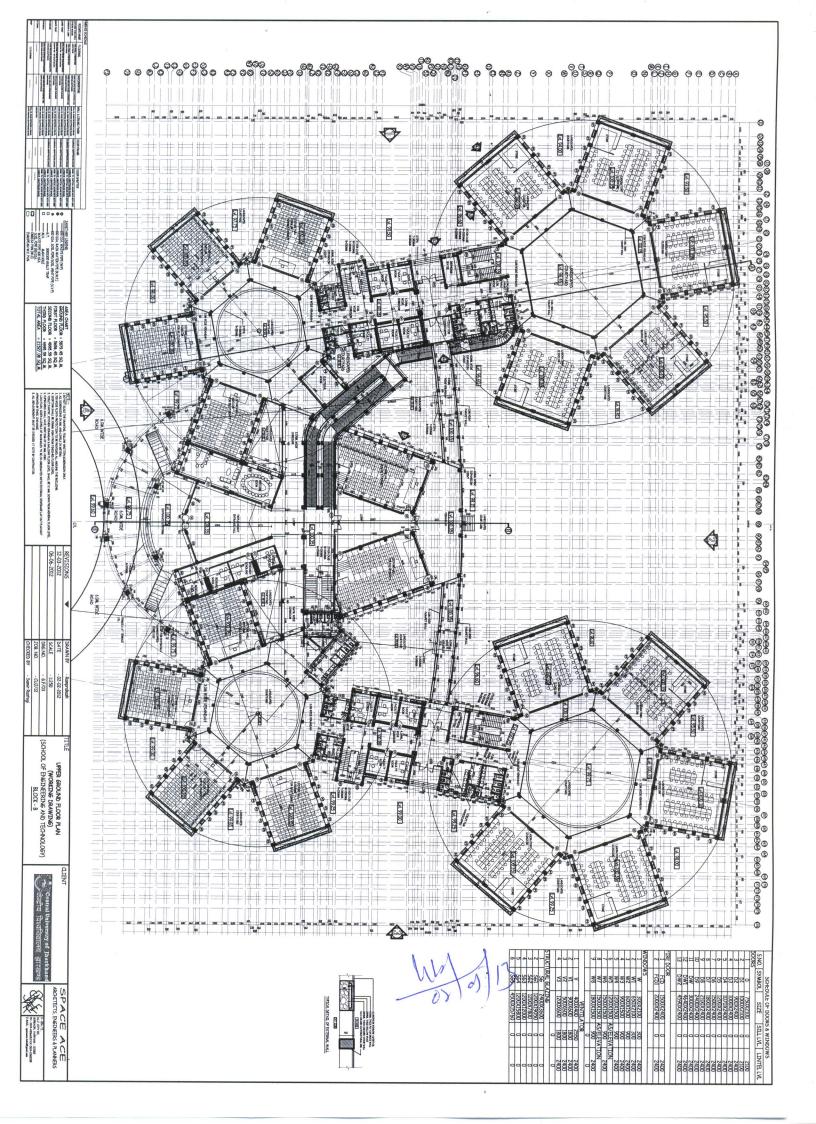
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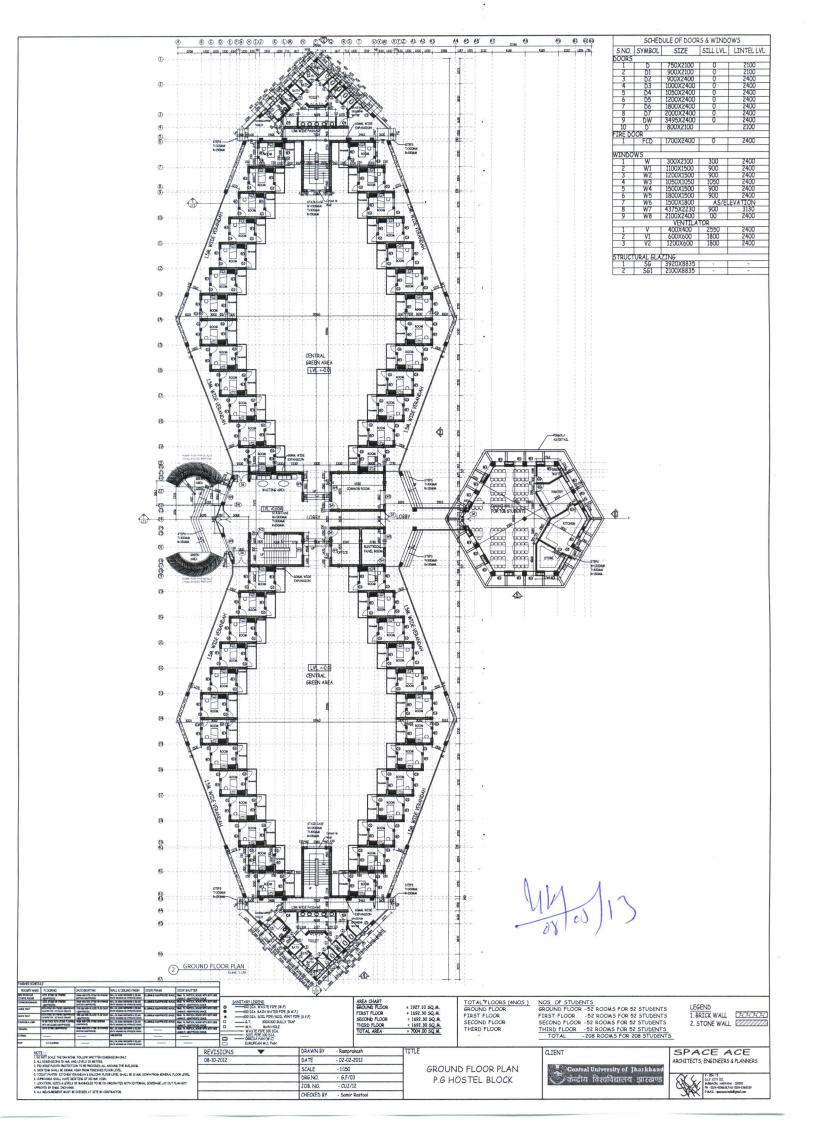


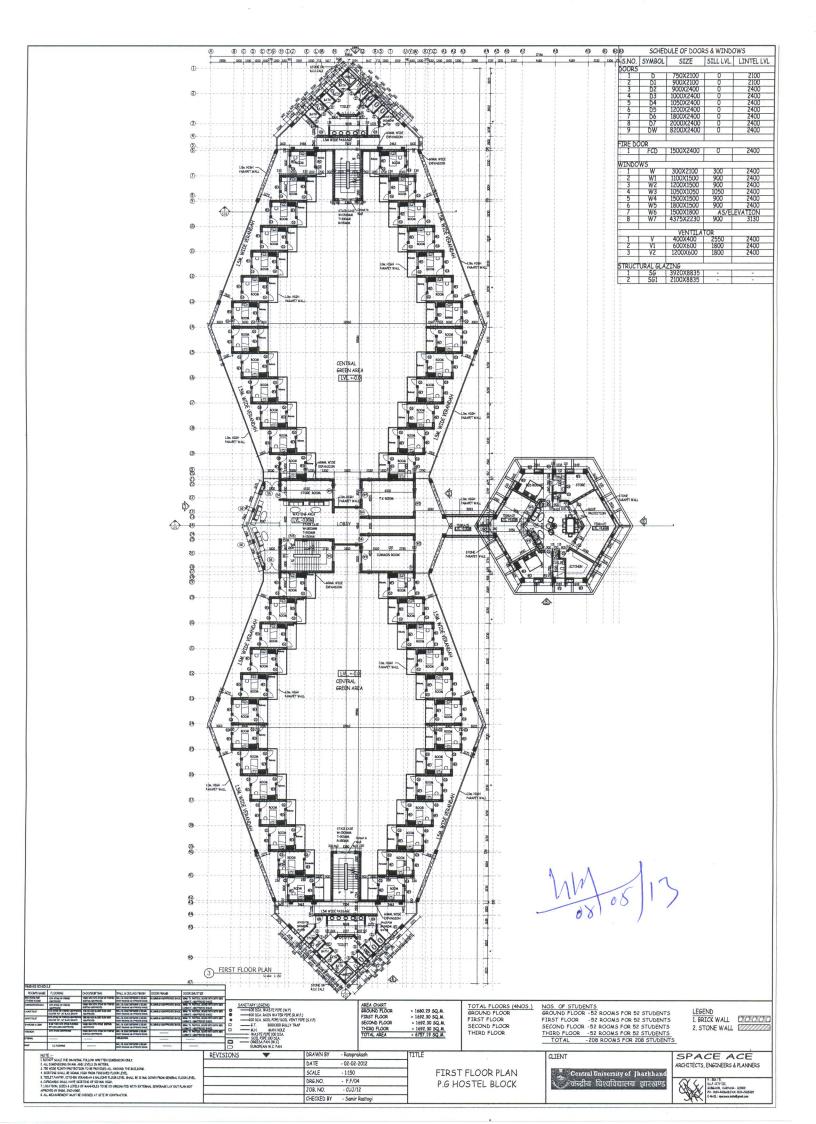


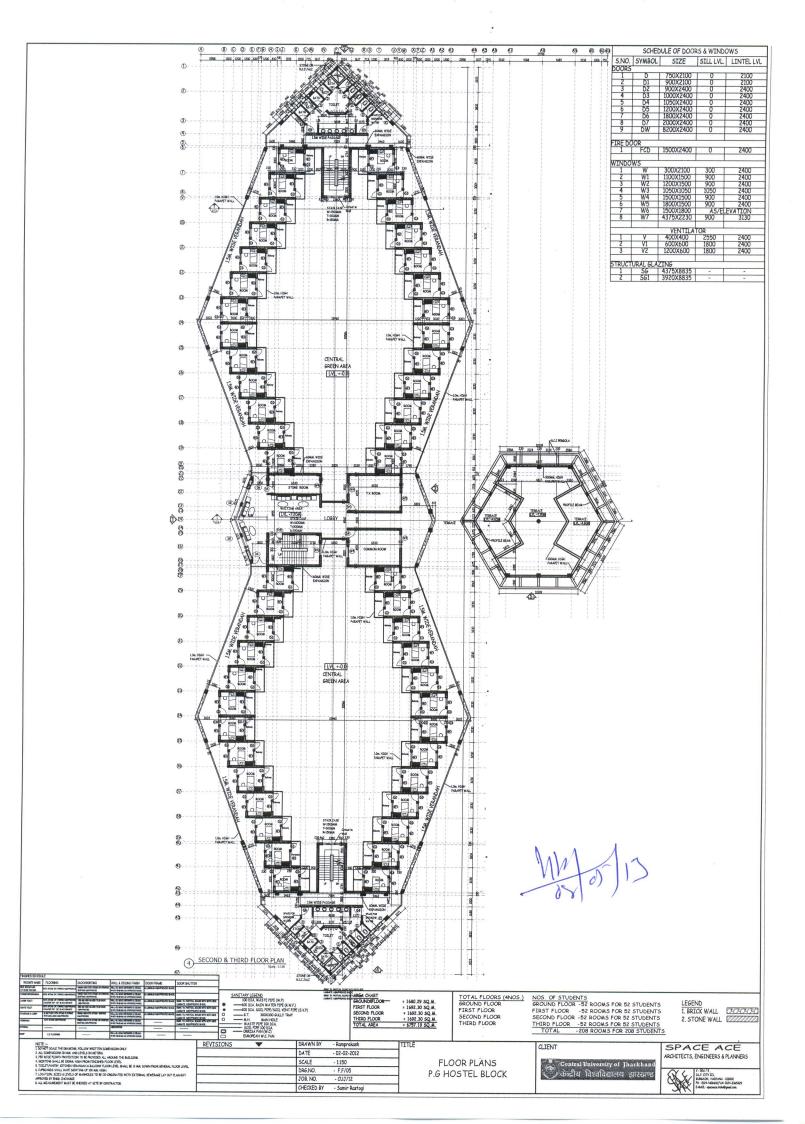


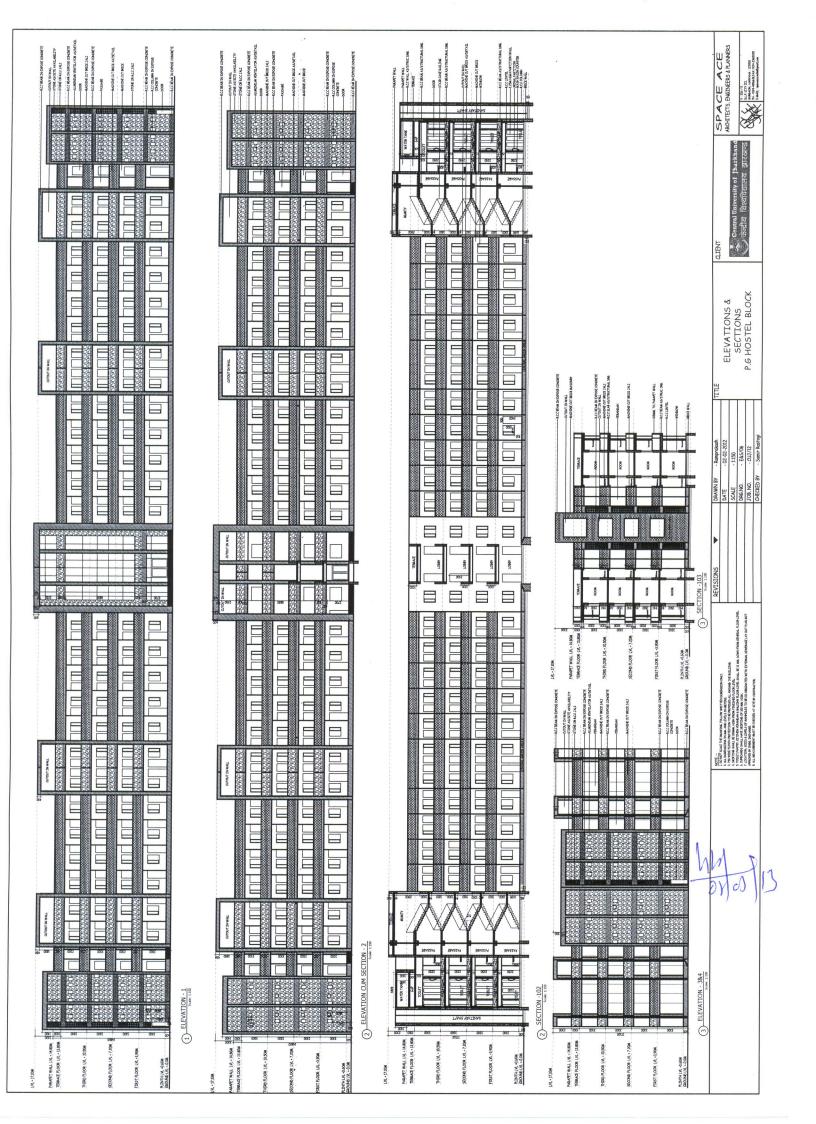


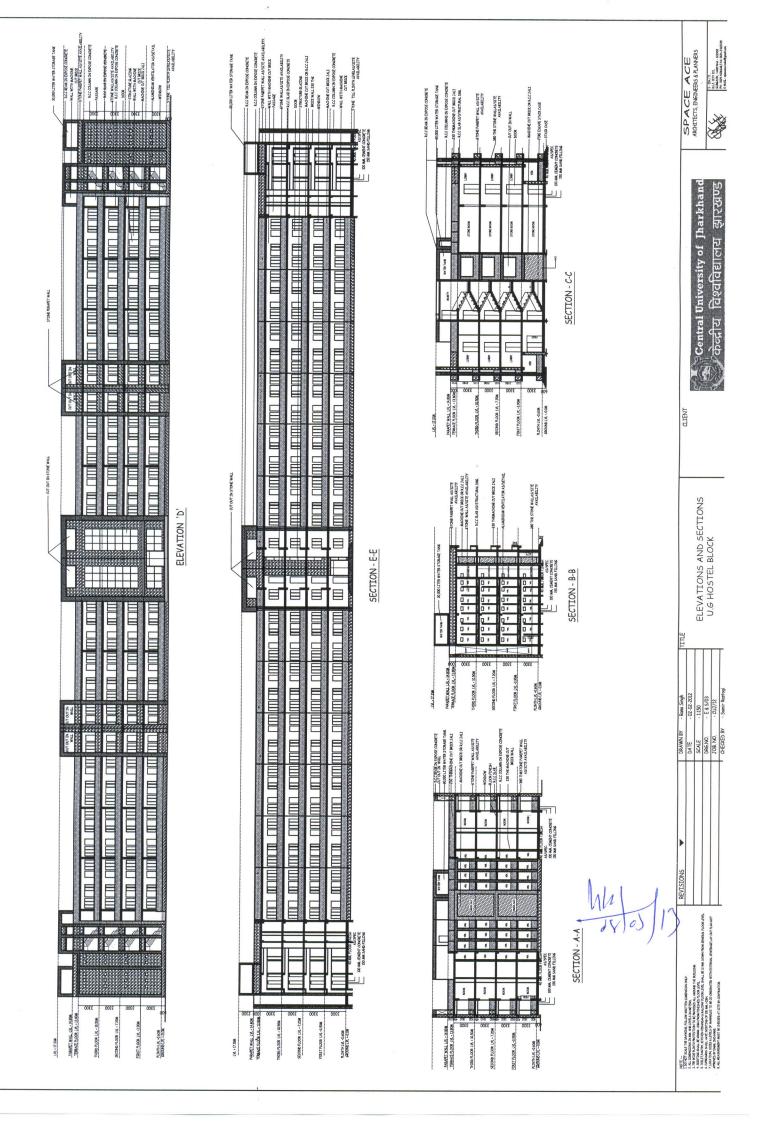


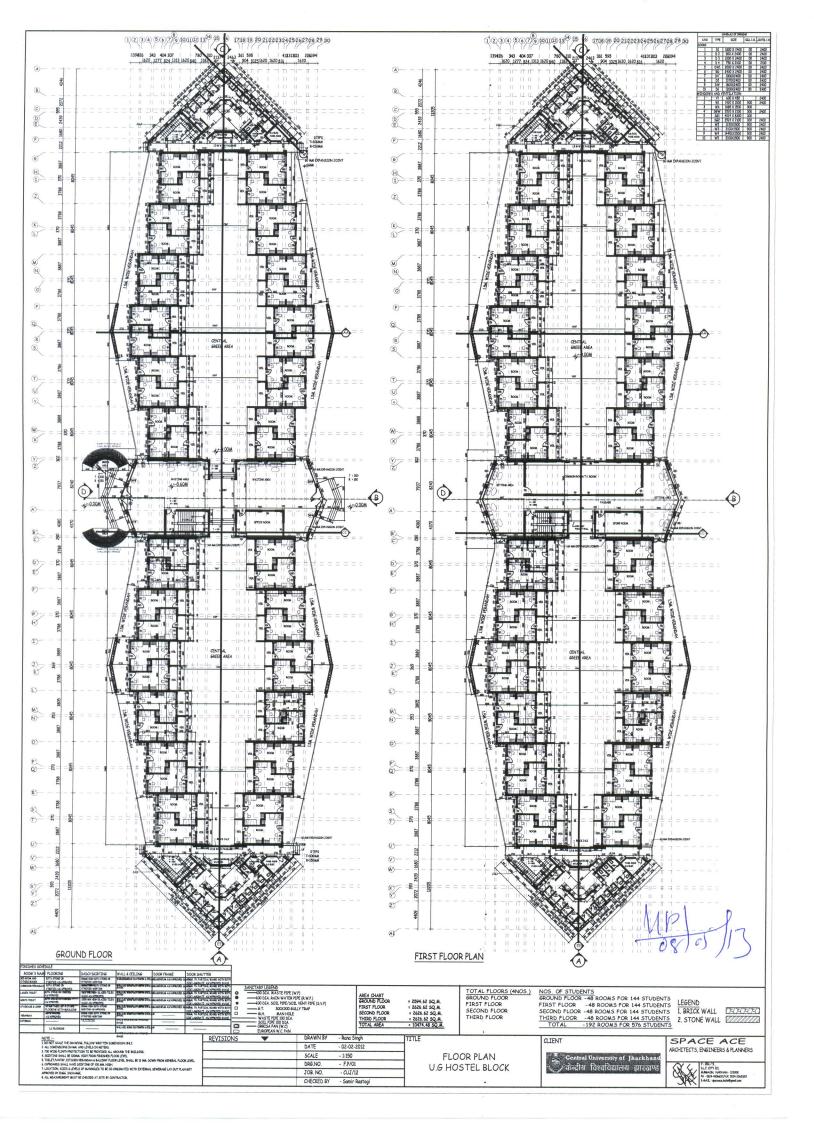












FINANCIAL BID FORMAT

Annexure - I

SCHEDULE OF ITEMS FOR WHICH RATE TO BE QUOTED BY THE TENDERER IN FIGURES AND WORDS

FOR CIVIL WORKS	
Rate to be quoted in percentage	(in figure)
above / below or at par CPWD Delhi	(iii ligale)
Schedule of Rates 2012 for the items	(in words)
covered under the said schedule.	
FOR INTERNAL ELECTRIFICATION	
Rate to be quoted in percentage	(in figure)
above / below schedule of Rate Part I,	(in figure)
CPWD 2012 for the items covered	(in words)
under the said schedule.	

SL. NO.	DESCRIPTION OF ITEMS	QUANTITY	MARKET RATE	AMOUN ⁻
1	2	3	4	5

Note: Attach additional pages, if necessary. Signature of Tenderer

FINANCIAL BID FORMAT

Annexure - II

To, The OSD (Project) Central University of Jharkhand

Sub: Tender for the work of

Supplying, fitting and fixing of furniture and fixture at Permanent Campus, Central University of Jharkhand, Ranchi.

Si	r,			
1.	I/ We have the honour to submit herewith the t	ender docume	ents for the above mentioned	work for
	Rs(in figure)Rupees			
	for consideration and order.			
2.	I/We/am/are registered class of _	() firms/suppliers/ sole	manufacturer.
	my/ our registration no. is of _		·	
3.	· ·	-	deration.	
	i) Attested copy of my / our Registration Cer			
	ii) Attested passport size photo of myself (or	r of the person	ı)(s) authorized to operate t	he contract in
	case of a registered firm)	.		
	iii) Money Receipt for payment towards cost o			
	iv) Attested photocopy of the income tax clear		<u> </u>	·
	v) Attested photocopy Sales Tax clearance cervi) Attested photocopy of Service Tax certifica		3	
	vii) Earnest money amounting to Rs			hearing No
	of Bank			
	viii) Tender fee of Rs			
	of Bank			
	ix) Any other Documents Submitted:			
	•			
	•			
4.	I/We have the following machineries of my / ou	ır own for usin	ng in the work.	
	•			
	•			
	•			
	•			
	•			
5.	I / We have the following qualified Engineer(s),			
	a) Shri(I)			
	b) Shri (II)			
,	c) Shri (III)			
6.	Our employees to supervise and execute the wo	ork (s)		
	•			
	•			
Ι.	/We have gone through the detailed tender docu	ment and agre	ee to execute the work if allo	ted to me/ us
	s per terms and conditions laid down therein and			
В	id).			
	'We also pledge to execute the work myself / ours			
1/	'We therefore seal and sign the tender paper and	return them d	uly filled in original.	
F	ncl: Tender document in original and attested cop	ov of certificate	e and photo as stated above.	
	Name		•	
			Υ	ours faithfully
	Address			
		· · · · · · · · · · · · · · · · · · ·	(Signature	e of Tenderer)
	Registration No of of			