### झारखण्ड केन्द्रीय विश्वविद्यालय

### Central University of Jharkhand

(A Central University established by an Act of Parliament of India in 2009)

## Finance and Accounts Department

#### NOTICE

CUJ/FIN/TDS/2018-2019/01/ 5 4-9

Date: 03/11/2018

This is for information of all concerned that self-declaration of savings done and proposed for income tax evaluation form is available on the University website for the financial year 2018-2019 (Assessment year 2019-2020). All Concerned employees are requested to submit the same with details to Finance Department on or before 20<sup>th</sup> of November 2018, to assess their income tax liability for financial year 2018-2019. Non submission of the same beyond scheduled date of 20<sup>th</sup> November 2018 to the Finance Department will debar the concerned employee for availing tax benefit on the savings other than NPS/GPF deducted by the University.

This issues with the approval of the Vice- Chancellor.

Santoal Kuma -

Finance Officer

#### Copy for information to:

- 01. All Deans/Heads/Coordinators
- 02. Librarian
- 03. All Dy. Registrar's/Asst. Registrar's
- 04. Internal Audit Officer
- 05. System Analyst( with a request to upload it in University Website)
- 06. PS to Vice Chancellor
- 07. PS to Registrar
- 08. PS to Controller of Examination
- 09. Finance & Accounts Section
- 10. Notice Board.
- 11. Guard File

# Previsional Income Tax Statement and saving declaration form for the Financial Year 2018-19

|     | Name   | AMOUNT | GROSS AMOUNT |  |
|-----|--|--------|--------------|--|
|     | Designation  |        |              |  |
|     | PAN  |        |              |  |
|     | DATE OF JOINING                                    |        |              |  |
| 1.  | Gross salary of employee from University           |        |              |  |
| 2.  | Gross salary of employee from previous Employer    |        |              |  |
| 3   | Total Salary                                       |        |              |  |
| 4.  | Less: HRA to the extent exempt u/s 13A             |        |              |  |
| 4.  | Less: Accrued Interest on Home Loan                |        |              |  |
| 5.  | Balance  |        |              |  |
| 6.  | Deductions   |        |              |  |
|     | a) Professional tax deducted                       |        |              |  |
|     | b) Exemption on CEA (Maxm. Rs. 1200/- per child)   |        |              |  |
|     | c) STANDARD DEDUCTION (Upto 40,000/-)              |        |              |  |
|     | Total deductions                                   |        |              |  |
| 7.  | Income Chargeable under the head salaries(4-5)     |        |              |  |
| 8.  | Add: Income from other sources (bank               |        |              |  |
| 0.  | Interest from Saving bank A/c)                     |        |              |  |
| 9.  | Taxable income r/o to Tens                         |        |              |  |
| 10. | Deductions U/s 80C, 80CCF & 80D                    |        |              |  |
|     | GPF/PF/PPF (80C)                                   |        |              |  |
|     | LIC/ PLI (80C)                                     |        |              |  |
|     | CGEGIS(80C)  |        |              |  |
|     | Principal on A/C of Home Loan(80C)                 |        |              |  |
|     | Tuition fees (80C)                                 |        |              |  |
|     | NSC/ULIP/Stamp duty for registration of flat       |        |              |  |
|     | Deposit of NPS U/S 80CCD                           |        |              |  |
|     | Deposit of NPS U/S 8OCCD(I) limited upto 50000/-   |        |              |  |
|     | Total Savings u/s 80c                              |        |              |  |
| 11. | Mediclaim (80D)                                    |        |              |  |
| 12. | Deduction u/s 80TTA                                |        |              |  |
| 13. | Taxable Income                                     |        |              |  |
| 14. | Calculation of Tax:-                               |        |              |  |
|     | Upto Rs. 250000                                    |        |              |  |
|     | From Rs. 250001 to Rs. 500000:- @ 5%               |        |              |  |
|     | From Rs. 500001 to Rs. 1000000:- @ 20%             |        |              |  |
|     | From Rs. 1000001 to Rs.1276110 :- @30%             |        |              |  |
| 15. | Education Cess @3%                                 |        |              |  |
| 16. | Total Tax( including Education Cess)               |        |              |  |
| 17. | Total Tax deducted upto Oct 2018 by the University |        |              |  |
| 18  | Total Tax deducted from the previous Employer      |        |              |  |
| 19  | Total Tax deducted                                 |        |              |  |
| 20  | Net Tax liability                                  | N.     |              |  |
| 21. | Remaining tax payable from the month               |        |              |  |
|     | November 2018                                      |        |              |  |
|     | December 2018                                      |        |              |  |
|     | January 2018                                       |        |              |  |
|     | February 2018                                      |        |              |  |

|            | Month                                    | Basic pay  | DA | HRA  | TA | DEDC DAY  |       |
|------------|--|------------|----|------|----|-----------|-------|
| Actua      | al (A)                                   | - more pay | DA | TINA | IA | PERS. PAY | TOTAL |
|            | Mar-18                                   |            |    |      |    |           |       |
|            | Apr-18                                   |            |    |      |    |           |       |
|            | May-18                                   |            |    |      |    |           |       |
|            | Jun-18                                   |            |    |      |    |           |       |
|            | Jul-18                                   |            |    |      |    |           |       |
|            | Aug-18                                   |            |    |      |    |           |       |
|            | Sep-18                                   |            |    |      |    |           |       |
| - 501414-0 | Oct-18                                   |            |    |      |    |           |       |
| Estima     | ated (B)                                 |            |    |      |    |           |       |
|            | Nov-18                                   |            |    |      |    |           |       |
|            | Dec-18                                   |            |    |      |    |           |       |
|            | Jan-19                                   |            |    |      |    |           |       |
|            | Feb-19                                   |            |    |      |    |           |       |
| 1.         | Estimated Total Salary (A+B)             |            |    |      |    |           |       |
| 2.         | EL encashment                            |            |    |      |    |           |       |
|            | for 10 days                              |            |    |      |    | 8         |       |
| 3.         | DA arrear for Jan                        |            |    | D.   |    |           |       |
|            | -Feb 18                                  |            |    |      |    |           |       |
| 4.         | Honorarium                               |            |    |      |    |           |       |
| 5.         | Arrear of pay due to 7 <sup>th</sup> CPC |            |    |      |    |           |       |
| 6.         | Misc.                                    |            |    |      |    |           |       |
| 7.         | Gross Taxable<br>Income                  |            |    |      |    |           |       |

Signature of the official Designation Pan No.