



Ref. : CUJ/P&S/AR/288/2015/4862

Dated 27/10/2015

Subject: Notice Inviting Quotation for Printing of Annual Report-2014-15.

Dear Sir,

Sealed quotations are invited for printing of Annual Report 2014-15 as per following details:-

Sl. No.	Description	Quantity
1.	Printing of Annual Report 2014-15 Designing and printing of Books "Annual Report-2014-15" bilingual (English & Hindi) of 300 pages (Approximately) Two Colour +18 pages multicolour printed on 130 GSM matt paper and cover multicolour printed on 300 GSM art board+ matt lamination and glue binding of size 11" x 8.5"	200 Books

Quotation may be submitted keeping in view, the terms and conditions otherwise quotations will be rejected.

Terms and Conditions:-

1. The specifications for the items quoted should be explicit, clear and all available technical literature, catalogues and other data in support of the specifications of the items should be furnished along with the quotation.
2. Quotation should be valid for a minimum period of 45 days from the due date. The sealed quotation should reach on or before **09.11.2015 at 5:00 PM** to the **Internal Audit Officer (I/c Purchase), Central University of Jharkhand, Brambe, Ranchi – 835205**. The envelope should be super scribed "Quotation for Printing of Annual Report, 2014-15".
3. Please also quote rate for variation in number of pages.
4. Sample of the paper as specified above has to be submitted along with the quotation.
5. Maximum delivery period will be 15 days from the date of issue of the work order.
6. It should be mentioned specifically whether the price quoted includes all taxes and duties. VAT or other duties and levies where legally leviable and intended to be claimed should be distinctly shown separately in the quotation. VAT/CST Registration No. and validity date should be indicated.
7. The Central University of Jharkhand takes no responsibility for delay, loss or non-receipt of quotations/ documents sent by post and reserves the right to accept or reject the quotation without assigning any reason.
8. Corrections if any must be attested. All rates shall be indicated both in words as well as figures. Where there is a difference between the rates quoted in words and figures, rate quoted in words will prevail.
9. Delivery FOR at Central University of Jharkhand, Brambe Ranchi.

Internal Audit Officer, (I/c Purchase)

CUJ, Brambe, Ranchi