

Ref. No. CUJ/GA/01/2012/525

Dated: 6th April, 2022

कार्यालय आदेश/Office Order

1. It is hereby informed to all Deans/ Heads/ Co-ordinator/ Sectional Head of the Dept./Cell that in order to facilitate the examination related work, faculty/ non-teaching staff are requested not to avail of any leave barring emergency during the ensuing Odd Semester Examination scheduled from 05th April, 2022 to 13th April, 2022.
2. However, in case of exigency, any kind of leave may be got sanctioned form the office of the Hon'ble Vice Chancellor through proper channel.
3. This is issued with the approval of Hon'ble Vice chancellor.


कुलसचिव
REGISTRAR

Copy for information and necessary action to:-

1. All Deans of Schools
2. The Controller of Examination /The Librarian
3. All Heads / Coordinators of Departments
4. Dean, Academic Affairs/ Dean, R&D Cell/ Director, IQAC
5. DSW/ Chairman, Proctorial Board/ Coordinator (Admission Cell)
6. All DRs / PRO / RTI Cell/ ARs / Section Officer/ Security Officer
7. Transport I/c / Purchase I/c / EE I/c/ I/c Health Center
8. All Sections/ Cells of the University
9. All Teaching & Non-Teaching Employees – refer to University website
10. Technical Cell I/c for uploading on University Website
11. Rajbhasha Cell – For Hindi Version
12. PS to Vice Chancellor / PS to Registrar / PS to Finance Officer
13. Notice Board, Concerned File & Guard File