## झारखण्ड केन्द्रीय विश्वविद्यालय

## CENTRAL UNIVERSITY OF JHARKHAND

(A Central University established by an Act of Parliament of India in 2009)

Ref. No. CUJ/Personnel Mgt./11/2013/5885

Dated: 15. February, 2013

To Mr. Sanjay Kumar Jha Assistant Professor (Guest Faculty), Centre for Far East Languages (Korean), Central University of Jharkhand, Brambe, Ranchi.

Sub.: Request for grant of duty leave of 04 days -approval accorded

Sir,

In reference to your letter dated 24.01.2013, I am directed to inform you that the Vice-Chancellor is pleased to approve your request for sanction of **Duty Leave w.e.f. 28**<sup>th</sup> **January to 31**<sup>st</sup> **January, 2013** to attend International Conference at MCASC, Pune during 28<sup>th</sup> January to 30<sup>th</sup> January, 2013.

ASSISTANT REGISTRAR

Copy for information and necessary action to:

- 1. PS to the Vice-Chancellor
- 2. PS to the Registrar
- 3. PS to Finance Officer
- 3. Dean, School of Languages
- 4. System Analyst-for University Website
- 5. Account Section
- 6. Concerned File
- 7. Guard File

ASSISTANT REGISTRAR