

Dr. Shyam Narain Registrar

डॉ. श्याम नारायण

कुलसचिव

Phone: 06531-294182 Fax: 06531-294183

E-mail- registrar@cuj.ac.in, Website: www.cuj.ac.in

Letter No. CUJ/ Recruitment Cell/13/2011/--To,
Shri Anil Kumar,
Shanti Bhawan,
J. P. Marg, Kanke Road,
Ranchi- 834008

Date -------

Subject: Appointment Letter

Dear Sir,

On the recommendation of the Selection Committee the Vice Chancellor has been pleased to appoint you as Assistant in the Central University of Jharkhand, on the terms noted below:

1. Pay Band : ₹ 9300-34800/-

2. Grade Pay : ₹ 4200.00

3. Salary : As per Rules

4. Dearness Allowance : As per Rules

5. Other Allowance : As per Rules

6. The age of Superannuation : As per Rules

7. Your appointment is on probation for two year which may, if needed, be extended to another year.

- 8. You will be assigned University duties over and above your own and other official activities as and when needed by the competent authority.
- 9. The terms of the appointment and service conditions etc. are subject to the University Act, Statutes, Ordinances, Rules and Regulations applicable from time to time.
- 10. New entrants will be governed under New Pension Scheme of GOI/UGC.

Please bring with you the following in original along with a set of photo copies duly attested:

- 1. The High School Certificate or equivalent in proof of your date of birth/age
- 2. Certificates and mark-sheet of Educational qualifications.
- 3. Scheduled Tribe/Schedule Caste/OBC Certificates, if applicable
- 4. Certificates of Medical fitness
- 5. Any other certificates
- Magistrate/Deputy Sub Divisional from Certificate a) Character Commissioner/Deputy Magistrate/ from the employer/Gazetted Officer

If you are already in service, please bring the following original certificates from your present employer:

- b) Relieving letter
- c) Last pay certificate
- d) Character Certificate from the employer

If you accept the offer on the terms stated above, you are requested to submit your acceptance and report for duty in the enclosed performa to the Registrar, Central University of Jharkhand, within one month from the date of issues of the letter.

No. -----

Date----

Copy to:

- 1. P.S. to the Vice-Chancellor
- 2. PS to the Registrar
- 3. PS to the Finance Officer
- 4. Account Section
- 5. System Analyst- for University website.
- 6. Guard File

NB: The offer of appointment is made against the Post of Assistant vide UGC No. F.63-1/2010 (CU) Dated- 12 Nov. 2010