



झारखण्ड केन्द्रीय विश्वविद्यालय

Central University of Jharkhand

(भारतीय संसद के अधिनियम, 2009 द्वारा स्थापित)

(Established by an act of Parliament of India, 2009)

FORM FOR RE-IMBURSEMENT OF CHILDREN EDUCATION ALLOWANCE/HOSTEL SUBSIDY IN TERMS OF RBE No. 147/2017 CLAIM FOR THE FINANCIAL YEAR: -

I hereby apply for the reimbursement of Children Education Allowance for my child/children and relevant particulars are furnished below:-

1	Name of the Employee	
2	Employee No.	
3	Designation	
4	Section/Department	
5	Name of Spouse	
6	If spouse is employed, State whether in Central Govt., PSU, State Govt. (give details)	
7	Designation, Office & B.U. No. of spouse if spouse is employed in Railway:	

8. Details of all the children of the employee:

Sl.No.	Sequence	Name	DOB	Age
1	1 st Child			
2	2 nd Child			
3	3 rd Child			

9. Details of the Children for whom CEA/Hostel Subsidy claimed:

Sl.No.	Sequence	Name	DOB	Age
1	1 st Child			
2	2 nd Child			
3	3 rd Child			

10. Academic Year, Name of the School, class in which children studies:

Academic year	1 st Child	2 nd Child	3 rd Child
Name of School/College			
Date of Admission			
Class in which children studied			

11	Distance of Hostel of child from residence of employee (in case Hostel Subsidy is claimed)	Rs.
12	Amount Claimed for Child Education Allowance current financial year	Rs.
	1 st Child	Rs.
	2 nd Child	Rs.
	3 rd Child	Rs.
	Total	
12	Amount of CEA/Hostel Subsidy already received up to previous quarter	
13	The Academic year for which CEA /Hostel Subsidy is applied now:	
14	Whether the child for whom the CEA is applied for is a disabled child	Yes/No
	If yes, indicate the nature of disability	
	Date of disability certificate	
	Indicate the percentage of disability	
15	Whether the Bonafide certificate from Head of Institution has been attached	Yes/No
16	For Hostel Subsidy, the Bonafide certificate from mentioning the amount is attached	Yes/No
17	If Yes at Item No. 16, Amount claimed for Hostel Subsidy	Yes/No
	1 st Child	Rs.
	2 nd Child	Rs.
	3 rd Child	Rs.
	Total	

18. (i) Certified that the fee/amount indicate above had actually been paid by me.
- (ii) Certified that my wife/husband is/is not a Central Government Servant.
- (iii) Certified that my husband/wife Sri/Smt:..... is presently working as : inand that he/she shall not apply/has not applied for the Children Education Allowance for the child mentioned above.
- (iv) Certified that I or my wife/husband has not claimed this re-imburement from any other source and will not claim the same in future.

19 Certified that my child in respect of whom reimbursement of Children Education Allowance is applied is studying in the School/Jr. College which is recognized and affiliated to Board of Education/University.

20. The information furnished above are complete and correct and I have not suppressed any relevant information. In the event of any change in the particulars given above which affect my eligibility for reimbursement of Children Education Allowance, I undertake to intimate the same promptly and also to refund excess payments if any made. Further, I am aware that if at any stage the information/documents furnished above is found to be false, I am liable for disciplinary action.

21. Reimbursement of Children Education Allowance will be done based on a certificate from the Head of the Institution or self attested report Card or self attested fee receipts.

Dated:

Signature:

Name:

Designation

FOR OFFICE USE ONLY

Sl.No.	Name of Staff	Employee No.	CEA amount	Hostel Subsidy amount if any	Total Amount
1					
2					
3					

The family composition of the claimant has been verified from the official records

Dealing Assistant

Supporting documents attached

Forwarded to

BONAFIDE CERTIFICATE FROM THE HEAD OF INSTITUTION/SCHOOL

This is to certify that Master/Baby/Mr./Miss
Roll no.....Admission No..... son of
Sri/Smt..... is a bonafide student of this school and studied in
Class..... during the financial year and as per School records
his/her date of birth is in
words.....

This is to also certify that the above named child had studied in this school in the
previous academic year.....

He/She bears a good moral character.

** During the year Master/Baby/Mr./Miss.....
had resided in the residential complex (Hostel) of the school and paid an amount of Rs.....
toward boarding and lodging in the residential complex.

This Institution/School is affiliated recognized Year.....
and the affiliation/recognition Number is.....

Dated:

Place:

Signature Head of the
Institution/School
(with Stamp and seal)

** (Strike out it is not applicable)

** (Strike out it is not app