

झारखण्ड केन्द्रीय विश्वविद्यालय
Central University of Jharkhand

(A Central University established by an Act of Parliament of India in 2009)

**Minutes of the 11th meeting of
The Finance Committee of the Central University of Jharkhand,
Held on the 20th April, 2015 at 11.00 AM at AIU, New Delhi**

The following were present:

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| 1. Prof. A.N. Misra
(Vice Chancellor) | Chairperson |
| 2. Dr. K.P. Singh
(Visitor Nominee) | Member |
| 3. Shri D. Ramakrishna Rao
(Nominated by Shri Sukhbir Singh Sandhu,
JS (CU&L, CVO), MHRD (Visitor Nominee)) | Member |
| 4. Shri Fazal Mahmood
(Nominated by Shri Yogendra Tripathi,
JS & FA (IFD), MHRD (Visitor Nominee)) | Member |
| 5. Shri S. Parabrahmaiah
(E.C. Nominee) | Member |
| 6. Dr. J.N. Nayak
(Finance Officer) | Secretary |

Dr. B.P. Mathur, E.C. Nominee, Prof. Binod Kumar, E.C. representative and Prof. S. Medhekar, Registrar, (I/c), as an invitee, could not attend the meeting due to their prior engagement.

At the outset, the Vice Chancellor extended a warm welcome to the members for sparing their valuable time to make it convenient to attend the meeting, particularly Dr. K.P. Singh, Joint Secretary, UGC for sparing his valuable time and being present in the meeting.

FC: 2015/11/01: Confirmation of Minutes

The minutes of the 10th meeting of the Finance Committee held on 30th June, 2014 had already been circulated to all members. No comment on this has been received.

Therefore, the minutes are now placed at **Annexure I** before the Committee for consideration/confirmation.

Resolution:

The Finance Committee confirmed the Minutes. While confirming the minutes of the tenth meeting of the Finance Committee, Finance Officer(I/c) informed the Committee that inadvertently the name of Shri R.P. Sisodia, JS (CU&L), MHRD were typed in the list of members present, whereas he was not able to attend due to his prior engagement, which is also mentioned in the minutes. Therefore, his name may be treated as deleted in the list of members present. The committee noted the same.

FC: 2015/11/02: Action taken on minutes and matters arising

Reference: 2014/10/001 to 005

<u>No.</u>	<u>Subject</u>	<u>Action taken</u>
1.	Confirmation of the minutes of the 9 th Meeting of the Finance Committee	Confirmed & noted
2.	Action taken on the minutes	Noted & action already taken
3.	To consider to approve the Annual Accounts for the FY 2013-14 of the CUJ	Noted. The Annual Accounts were sent to the MHRD on 17 th December, 2014 to be placed before the Parliament.
4.	To consider the status of expenditure position under plan schemes and balance position as on 01.04.2014	Noted & the University has already taken action on this. OSD (Project) & CCO had already Completed their terms of contractual engagement.
5.	Any other matter	Noted & this matter has already been taken up with MHRD and UGC.

Resolution:

The Finance Committee recorded the action taken report. However, it was suggested that while bringing before the Finance Committee, 'the Action Taken report, the University shall give details on the matter of action taken, so that matter should be clear before the Committee.

FC: 2015/11/03 To consider SAR for the FY 2013-2014 of the Central University of Jharkhand

The office of the Principal Director of Audit (Central), Lucknow, Branch Office Ranchi has conducted financial audit of the annual accounts for the FY 2013-2014.

The University had replied to the audit observations vide letter dated 26th September, 2014. Now, the final SAR issued by the Principal Director of Audit (Central) Lucknow is placed at **Annexure II.**

The matter is placed before the Committee for information and advice.

Resolution:

The Finance Committee noted and considered the audited Annual Accounts for the financial year 2013-2014 together with the Separate Audit Report of the Comptroller and Auditor General of India on the Accounts of the Central University of Jharkhand, Brambe, Ranchi for the year ended 31st March, 2014 and advised the University to prepare Para-wise replies for SAR for 2013-14 and send the same to Principal Director of Audit (Central), Lucknow

Branch Office Ranchi. The Finance Committee further advised that the reply of the University should also be attached with Audited Annual Accounts along with SAR and be once again sent to MHRD for causing them to be laid in the both Houses of Parliament. This requirement may also be noted for future compliance.

The reply of the University to management letter may also be prepared and should be sent to Principal Director of Audit (Central) Lucknow Branch Office Ranchi and settlement of objections should be watched at University level.

The Finance Committee suggested that the settlement of outstanding Paras of Inspection Report (The transaction audit) and plan audit should be monitored at University level and those observations not settled for more than two years should be reported to Finance Committee. The settlement of objections is the duty of Finance Officer and I.A.O. The I.A.O. should also extend all necessary details and information and prepare replies to audit in time so as to settle the issues.

The Finance Committee also raised question for preparation of Asset Register. It was informed by the University that preparation of Asset Register is under process, under the supervision & guidance of the IAO. The Committee strongly directed the University to complete the Asset Register very soon and status of the same be placed before the Finance Committee in its next meeting. The Committee further directed the University that the Annual Physical verification of assets and inventory items should be conducted as per the provisions of GFR 2005 and the values shown in Schedule VI of Balance Sheet and asset register should be reconciled and a certificate is submitted to audit annually. The differences as pointed out by Audit in SAR/Management report should be sorted out and reply is furnished to audit.

The Committee further advised that the internal control mechanisms should be strengthened and I.A.O. should quarterly submit a report to the Vice-Chancellor about the adequacy and functioning of procedures in Finance, Academic and other Departments. In this connection suitable manual of internal audit, purchase procedures etc. should be put in place with due approval of Executive Council of the University. The Committee also suggested that the University should consider the good practices followed in other Central Universities like JNU, Hyderabad Central University etc. The Committee further suggested that the duties and functions of IAO may be prepared as laid down in Ordinances/other Central Universities so that there is no overlapping of functions of finance and internal audit.

The Finance Committee also advised that the Internal Audit Officer should look after such issues raised by the C&AG Office and also suggested to make the Audit Wing more effective. The Committee further suggested that replies to Audit must be carried out in time and it is the duty & responsibility of the IAO to look into all these in a time bound manner.

FC: 2015/11/04 To consider the status of expenditure position under plan schemes and balance position as on 01.01.2015

The status of the expenditure position under Plan schemes and unspent balance position as on 01.01.2015 is placed at **Annexure III**.

The matter is placed before the Committee for information and advice.

Resolution:

The Finance Committee considered the status of the expenditure position under Plan schemes. However, the Committee asked that the University could have presented the status of expenditure and balance position as on 01.04.2015 before the Committee as this meeting is being held in April, 2015. The Finance Officer informed the House that this agenda had been prepared before 10th of March, 2015, since the 11th Meeting of the Finance Committee was slated on 10th March, 2015, but due to quorum issues, was rescheduled on 20th April, 2015. However, balance and expenditure position as on 01.04.2015 was placed before the members, in a separate file, and it was also considered by the Finance Committee.

FC: 2015/11/05 To consider the Budget for the FY 2015-2016

The budget of the University for the FY 2015-2016 is placed at **Annexure IV**.

The matter is placed before the Committee for information and advice.

Resolution:

The Finance Committee noted the Budget for the FY 2015-2016 and suggested that Budget for the next Financial Year should always be prepared before the Revised Budget meeting conducted by the UGC, where the Registrars and Finance Officers of the Universities participate. The Committee further suggested that during that period (R.E) the budget for next year be placed before the Finance Committee. The Committee also suggested that Finance Committee meeting be conducted as per the Statute of the University.

The member from UGC suggested that the salary expenditure incurred during XIIth Plan under salary head will be treated as approved expenditure for those posts which were approved by UGC. However, after threadbare discussions, the Committee resolved that expenditure on salary till date may be approved. The Committee further directed the University not to engage any person beyond the sanctioned post.

The Chairman apprised the Committee that as on date no employee is posted in the University against non-sanctioned post. .

FC: 2015/11/06: To consider the minutes of the Building Committee

The minutes of the 13th, 14th, 15th, 16th, 17th & Emergent meeting of the Building Committee are placed at **Annexure V**.

The matter is placed before the Committee for consideration and approval.

Resolution:

The item was withdrawn.

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FC: 2015/11/07: To consider pending bills of construction and other academic activities and a reference on CBI enquiry

The University needs immediately ` 70.00 crore (` 56.00 crore for building & ` 14.00 crore for Academic purpose) to complete the existing work so as to enable the University to shift academics to the permanent campus and to augment the existing centres with proper infrastructure. (Annexure VI)

Further, CBI enquiry is going on for the construction work of Permanent campus at Cheri-Manatu, Kanke Block, Ranchi.

The matter is placed before the Committee for consideration and approval.

Resolution:

The Finance Officer apprised the members that the University has received bills on building works amounting to Rs. 56, 50, 75,088.00/- and requires around Rs. 06 crores, for academic programmes like laboratory and office equipments etc. All the above bills are lying pending for want of funds as further funds under the Capital Head of Accounts has not been released by the UGC. Now, all the contractors/suppliers are pressing hard to clear their due payment and also some of them have served pleader's notice asking for penal interest (18% approx.) and expressed that they will seek legal recourse, if the bills are not cleared immediately. Some of them have also filed writ petition in the Hon'ble High Court of Jharkhand. Further, due to non-receipt of grants under this Head of Account, the University is facing problem in running Academic Programmes.

The University is also facing space and resource crunch at the temporary campus at Brambe, Ranchi. Therefore, the University needs immediately Rs. 70.00 Crore (Rs. 56.00 crore for building & Rs. 14.00 crore for Academic purpose).

The Finance committee expressed its deep concern on this matter and resolved that the matter should be taken up immediately by the UGC/MHRD and funds should be released under the Capital Head of Accounts. On this matter, Dr. K.P. Singh, Joint Secretary, UGC informed that they are processing the matter to resolve the issue, for which a Committee has been constituted by the UGC, and the committee will visit the Central University of Jharkhand soon and submit a report. On the basis of its report, the UGC will be able to release the funds under the Capital Head of Accounts.

The Committee also advised to incur the expenditure under Building projects following the GFR 2005 and CVC guidelines and to pay the salary to only of those posts which were sanctioned by UGC.

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FC: 2014/10/08 **Any other matter.**

(i) **Donation of Ambulance by the SBI:**

The Finance Officer informed the committee that SBI has donated one Ambulance (Make Winger), under Corporate Social Responsibility of the SBI.

The Finance Officer also apprised the members that the University received a letter from UGC bearing no. F.No.74-6/2012 (CU) dated 16th November, 2012 wherein, it was mentioned that "request of the University for Purchase of Ambulance will be considered once, the campus of the University will be shifted into the permanent campus of the University".

When this matter came to the knowledge of the Finance Officer (I/c) after his joining, he felt that there is an urgent need of an Ambulance since the University is presently functioning from a premises situated at Brambe, Ranchi, which is about 25 Kilometers away from the main town and there is hardly any medical facility nearby at the time of emergency, threatening the life of the inmates.

Keeping in mind the above situations, the Finance Officer (I/c) adopted other ways and means to mitigate the need for an ambulance. He approached the SBI for donation of an Ambulance. After long efforts and persuasion, SBI has been kind enough to donate an Ambulance.

The Committee unanimously appreciated the Finance Officer (I/c) for his sincere effort, as the Ambulance will not help only to the students and employees of the University during emergency, but also to the whole University family.

(ii) **Interest earned :**

The Finance Officer (I/c) informed the Committee that the University has earned around Rs. 02 crore as interest against the money, which was kept in the FDs under the nationalized Bank.

As there was no other item to discuss, the meeting ended with a vote of thanks to the Chair

**Finance Officer (I/c)
Secretary**

**Vice Chancellor (Acting)
Chairman**