

CENTRAL UNIVERSITY OF JHARKHAND

झारखण्ड केन्द्रीय विश्वविद्यालय

(A Central University established by an Act of Parliament of India in 2009)

Ref. No. CUJ/Personnel Mgt./16/2011/3070

Dated: 03rd November, 2012

To,
Ms. Pragyan Pushpanjali,
Assistant Professor,
Centre for Business Administration,
Central University of Jharkhand,
Brambe, Ranchi-835205

Sub.: Request for grant of duty leave of 4 days –approval accorded

Ref: our letter No.CUJ/Personnel Mgt./16/2011/2925 dated 19th October, 2012

Madam,

In reference to your letter dated 30.10.2012, I am directed to inform that the Vice-Chancellor is pleased to approve your request for sanction of duty leave w.e.f. 06.11.2012 to 10.11.2012 to attend workshop on “Capacity Building of Women, Managers in Higher Education” to be held at the Graduate School, College for Women, Jamshedpur.

There will be no any liability of financial commitment on the part of this University as the host Institute is providing TA/DA.


03.11.12
Assistant Registrar

Copy for information and necessary action to:

1. PS to the Vice-Chancellor
2. PS to the Registrar
3. PS to the Finance Officer
4. Dean, School of Management Sciences,
5. System Analyst-for University Website
6. Account Section
7. Concerned File
8. Guard File


03.11.12
Assistant Registrar

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Dated: 03rd November, 2012

To,
Ms. Pragyan Pushpanjali,
Assistant Professor,
Centre for Business Administration,
Central University of Jharkhand,
Brambe, Ranchi-835205

Sub.: Attending the "70th Orientation Course at the UGC-Academic Staff College, Ranchi" –approval accorded- reg.

Madam,

I am directed to refer to your letter dated 19.10.2012 and intimate you that the Vice-Chancellor has been pleased to approve your request to participate in the "70th Orientation Course at the UGC-Academic Staff College, Ranchi" which is scheduled from 18th to 20th October, 2012 at New Delhi.

You are sanctioned with Duty Leave w.e.f. 26th November to 15th December, 2012 for a period of Twenty days.

Further it is informed you to take prior permission/approval from the University for submission of any application for Orientation Programme, etc. before sending the same directly to the host Institute.

There will be no any liability of financial commitment on the part of this University as the host Institute is providing TA/DA.


03.11.12
Assistant Registrar

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