## CENTRAL UNIVERSITY OF JHARKHAND

## झारखण्ड केन्द्रीय विश्वविद्यालय

(A Central University established by an Act of Parliament of India in 2009)

Ref. No. CUJ/Personnel Mgt./16/2011/3112

Dated: ... November, 2012

To, Prof. Taposh Ghoshal, Dean, School of Management Sciences Central University of Jharkhand, Brambe, Ranchi-835205

Sub.: To conduct a Programme on Enhancement Sales Effectiveness in Dubai –approval accorded- reg.

Sir,

I am directed to refer to your letter dated 29.10.2012 and intimate you that the Vice-Chancellor is pleased to approve your request to conduct a Programme on Enhancing Sales Effectiveness at Fischer FZE, Dubai which is scheduled from 29<sup>th</sup> January, 2013 to 2<sup>nd</sup> February, 2013.

You are sanctioned with Duty Leave w.e.f. 28<sup>th</sup> January, 2013 to 2<sup>nd</sup> February, 2013 for a period of Six days, without any financial commitment on the part of this University as the host Institute is providing TA/DA.

Assistant Registrar

Copy for information and necessary action to:

- 1. PS to the Vice-Chancellor
- 2. PS to the Registrar
- 3. PS to the Finance Officer
- 4. System Analyst-for University Website
- 5. Account Section
- 6. Concerned File
- 7. Guard File

Assistant Registrar