



झारखण्ड केन्द्रीय विश्वविद्यालय
Central University of Jharkhand
(A Central University established under Central Universities Act, 2009)

No.:CUJ/G.A./02/2010/ 217

Date: 10/6/2020

OFFICE ORDER

This is for information and necessary action by all concerned that the following reallocation of work is made for smooth functioning of the different Sections/Cells of the University with immediate effect till further orders:

Name & Designation	Job Responsibilities
Mr. Abdul Halim, Dy. Registrar - I	1. Personnel Management (Non-Teaching) 2. Academic Council / Executive Council / Court Meetings 3. Legal matters 4. Recruitment Cell
Mr. Ujjawal Kumar Dy. Registrar - II	1. Personnel Management (Teaching) 2. General Administration 3. SC/ST Cell including Statistics 4. Hindi Cell

The above employees will also perform such other duties as assigned to them from time to time as per the requirement / direction of the office of Registrar.

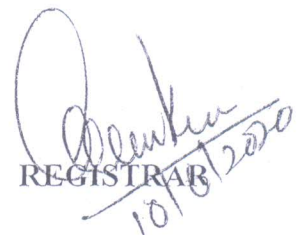
This supersedes all previous orders regarding allocation of work to the extent of the contents as above.

This issues with the approval of the Hon'ble Vice Chancellor.

Sd/-
REGISTRAR

Copy for information and necessary action to:

1. All Deans of Schools
2. Controller of Examinations & Librarian
3. All Heads/Coordinators of Departments
4. Prof. I/c Academics, DSW, Chief Proctor & I/c R&D
5. Mr. Abdul Halim, Deputy Registrar
6. Mr. Ujjawal Kumar, Deputy Registrar
7. DR(Fin.) / I/c EE / I/c Health Centre / ARs / PRO
8. PS to Vice Chancellor / Registrar / Finance Officer
9. Technical Cell : For University Website
10. Asst. Registrar-I for concerned file
11. Hindi Cell for Hindi version
12. Notice Boards & Guard File


REGISTRAR
10/6/2020