#### **PUJA**

**D/o Surendra Pd. Singh**CENTRAL UNIVERSITY OF JHARKHAND
BRAMBE, RANCHI
JHARKHAND – 835205

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### **PROFILE & STRENGTHS**

- Seeking a position in an organization to enhance my knowledge and technical skills by achieving by achieving professional growth in all aspects of life and gain experience and exposure to grow excel in my career and to maintain a long term relationship with the organization.
- > Self motivated , hard working and goal oriented with a high degree of flexibility, creativity, resourcefulness, commitment and optimism.
- Above all "hard work" which comes through trained hands never goes false and comes with a fruity result.

#### **EDUCATION CREDENTIALS**

Name of examination	School	Board	Year Of Passíng	Percentage (%)
A.I.S.S.E.(10 <sup>th</sup> )	D.A.V Public School, Ranchi	C.B.S.E.	2009	72.66
A.I.S.S.C.E (12 <sup>th</sup> )	Vivekananda Vidya Mandir, Ranchi	C.B.S.E.	2011	70.4

# **PERSONALITY TRAITS**

- > Hardworking, Punctual and responsible.
- Good team player.
- Ability to perform under high pressure and against target deadlines.
- Good interpersonal and communication skills.

# **TECHNICAL QUALIFICATION**

Presently pursuing 5 year Integrated Masters Programme (M. Tech.) in Water Engineering And Management in centre of Water Engineering And Management, Central University Of Jharkhand, Ranchi and currently studying in 9<sup>th</sup> semester.

Semester	University	Year Of Passing	SGPA
1 <sup>st</sup>	Central University Of Jharkhand	2011	7.05
2 <sup>nd</sup>	Central University Of Jharkhand	2012	6.00
3 <sup>rd</sup>	Central University Of Jharkhand	2012	7.13
4 <sup>th</sup>	Central University Of Jharkhand	2013	8.35
5 <sup>th</sup>	Central University Of Jharkhand	2013	8.71
6 <sup>th</sup>	Central University Of Jharkhand	2014	7.58
7 <sup>th</sup>	Central University Of Jharkhand	2014	8.35
8 <sup>th</sup>	Central University Of Jharkhand	2015	_

# **ACADEMIC TRAININGS**

# > 2<sup>nd</sup> year :-

## Summer training

Institution : Heavy Engineering Corporation Ltd.(Govt. of

India Enterprise), Ranchi

Project Description : Rain water Harvesting, Steel Structures,

Water purification & water conservation

techniques.

Duration : 4 weeks

### Winter Training

Institution : Jharkhand Government Tool Room & Training

Centre( A society of dept. of industries, Govt. of

Jharkhand)

Course : AutoCAD 2012(Civil)

■ <u>Duration</u> : 3 weeks

# > 3<sup>rd</sup> year :-

## Summer training

Institution : Soil Conversation Training Centre, Soil

Conservation Department, Damodar Valley

Corporation (DVC), Hazaribagh, Jharkhand

Description : Site visits ,and project work on SDS(Silt

Detention Structures) & WHS (Water Harvesting Structures) & **field surveying** 

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<u>Duration</u> : 5 weeks

#### **TECHNICAL SKILLS**

• Languages : C & C++

Operating System: Window 98/XP/7/ 8 & 8.1

Knowledge of Microsoft Word, Excel, PowerPoint.

#### **SOFTWARE PACKAGES**

AutoCAD

• Introductory knowledge in ERDAS imagine 9.2 & Arc GIS.

#### **ACHIEVEMENTS**

- Qualified **Digital Millennium Talent Scholarship Award Examination** in session 2005-2006.
- Certified with successfully completion of National Himalayan Winter Trekking Expedition – Dalhousie, organized by the Youth hostel Association of India at Dalhousie, Himachal Pradesh in 2013.

## **PERSONAL DETAILS**

Date of Birth - 18 December, 1993
 Father's name - Smt. Saraswati Devi

Gender - Female
Nationality - Indian
Marital status - Unmarried

Languages - English , Hindi

**Hobbies** - Surfing & Playing badminton

Address - 2C, SURYA ENCLAVE

AMETHIYA NAGAR, NAMKUM RANCHI, JHARKHAND-834010

# **DECLARATION**

I hereby notify that all the above information provided by me is authentic and correct to my knowledge.